

**BIISC FIELD OPERATIONS LEADER – ID# 23385.** Pacific Cooperative Studies Unit (PCSU). Regular, Full-Time, RCUH Non-Civil Service position, located in Hilo, Hawaii. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, and availability of funds. **Minimum Monthly Salary:** \$2,763.00. **Duties:** Conducts field operations necessary to implement the BIISC Strategic and Action Plans. Assists the BIISC Coordinator in, 1) translating the BIISC action plan into appropriate on the ground accomplishments and 2) establishing priorities for, and guiding field operations to achieve the project mission. Trains Field Supervisors, Field Assistants, volunteers, work program participants and temporary hires in BIISC field operation procedures. Provides direct supervision of Field Supervisors and indirect supervision of Field Assistants. Manages field operations, including: logistics and maintaining needed equipment and supplies. Leads or co-leads interagency field crews or may defer leadership to other agency team leaders as directed by the Coordinator. May work directly under an Interagency Incident Commander on large multi-crew projects. Plans and conducts helicopter operations in collaboration with the Information Assistant. Plans daily field priorities, and documents day-to-day fieldwork. Coordinates field operations with landowners and other cooperators. Ensures all operations are conducted according to applicable laws, safety standards, policies and procedures. Ensures utilization of proper protective equipment. Enforces protocols to prevent invasive species dispersal by the field crew. Assures favorable public and landowner relations. Implements quality assurance program for control efforts. Records and summarizes detailed field data, and assists in data analysis using various computer programs. Assists with preparation of progress reports for presentation to BIISC and various funding organizations. Assists with public education and outreach. **Minimum Qualifications:** Bachelor's degree from an accredited four (4) year college or university. One to three (1-3) years work experience in biology resources management or invasive species control program with one (1) year of leadership/supervisory experience. Demonstrated ability to make sound planning and logistical decisions. Excellent organizational, leadership, and interpersonal communication skills. Ability to work both independently and as part of a team. Ability to communicate orally and in writing and to comprehend complex verbal and written instructions. Ability to read topographic and other map formats and use Global Positioning Systems. Ability to learn and use GIS and database programs. Demonstrated ability to use spreadsheet, and word processing programs. Ability to perform data collection, entry, management and evaluation. Ability to obtain State of Hawaii Certification for Application of Restricted Use Pesticides. Ability to operate 4-wheel drive vehicles. Ability to successfully pass PCSU Helicopter Safety Training Program. Ability to safely operate power tools including, but not limited to chain saws, pressure washers, and weed eaters. Possess a valid driver's license. Post Offer/Employment Conditions: Must complete RCUH required helicopter safety course, obtain a restricted use pesticide license and complete rappelling training within 12 months of hire and maintain certification in good standing. Must pass a post-offer physical examination in order to rappel and perform strenuous field activity. Able to hike over extremely rough and steep

terrain, and work under adverse conditions including, but not limited to: walking through stream water and severe weather conditions. Control work requires strenuous physical exertion. Must be able to lift and carry up to 75 pounds. Physical ability to rappel. **Desirable Qualifications:** Bachelor's degree from an accredited four (4) year college or university in Resource Management, Botany, Environmental Studies or Agriculture. Experience working with: the control of invasive species in tropical rain forests, the safe and effective use of pesticides, identifying common tropical flora and fauna. Demonstrated proficiency in computer programs such as: GIS (ArcView), database (Access or Paradox). Supervisory experience in invasive species control work in Hawaii. Possess a current certification as a Restricted Pesticide Applicator. **Inquiries: Lynnette Kinoshita 956-3932 (Oahu).** **Application Requirements:** See [www.rcuh.com](http://www.rcuh.com) and click on "Employment" for additional information regarding employment. You must apply through our on-line web application process by navigating to Current Job Vacancies unless you do not have access to the Internet. Other applicants may apply by submitting resumes, cover letter with ID#, referral source and narrative of your qualifications for position; salary history, names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position via: a) fax: (808) 956-5022 or b) mail: Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822. **Closing Date: September 5, 2003.** EEO/AA Employer.