Job Summary:

Regular, Full-Time, RCUH Non-Civil Service position, located in Honolulu, Hawaii. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, and availability of funds. Minimum Monthly Salary: $2,929.00. Duties: Responsible for entering information on rare species and natural communities in Hawaii into database and GIS with a high degree of accuracy. Responsible for completing cartographic and GIS projects. Acts as a technical lead on a variety of GIS projects as needed. All work is performed using standard Heritage Program methodology. Assists in the preparation of Natural Heritage Program database generated reports and manage projects as needed. May also be required to undertake fieldwork which involves data collection for research and monitoring and participate in the preparation of reports and summaries. Will act as the technical lead in the production of Geographic Information System maps and digitization of information and will be required to operate and interpret data derived from geographical positioning system units. Minimum Qualifications: Bachelors Degree from an accredited four (4) year college or university in relevant field of science with significant coursework/certified training in GIS and GPS technologies. Familiarity with Hawaiian natural history, computer cartography or GIS is required. At least one (1) year work experience in biological report writing, field surveys, and conservation administration. Experience in Geographic Information Systems, Global Positioning System, plus monitoring and tracking of biological or environmental factors. Experience using GIS to create models for urban planning, natural or cultural resource management, land cover analysis. Relevant course work may substitute for work experience. Experience with IBM compatible personal computers, Microsoft Office Suite and Windows applications required. Experience with GIS software (including ESRI¿s ArcINFO, ArcView) and GPS systems desired. Excellent communication skills in corresponding with various public/private agencies. Ability to endure hiking long distances, packing meals, surveying equipment and personal items under strenuous conditions in remote areas. Weeklong camping trips may be required. Willingness to travel by helicopter. Desirable Qualifications: Ability to work under multiple deadlines and set priorities while organizing time efficiently. Ability to work well with a wide array of people, independently and as part of a team. Experience designing web sites and working
with ESRI ArcIMS Internet Mapping Software. Inquiries: Kenneth Kaneshiro 956-6739 (Oahu). Application Requirements: The preferred method of applying for this job is through our on-line application process. Please go to www.rcuh.com, click on Employment and navigate to Job Announcements/Apply for a Job. However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to confirm your credentials by fax (808) 956-5022 or mail to Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. EEO/AA Employer.

Please apply before: 03/19/2004

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