Job Description

Job Title: Cultural Resources Technician (PTA)
Job ID: 13032
Project Name: Pacific Coop Studies Unit
Full/Part Time: Full-Time
Regular/Temporary: Regular

Regular, Full-Time, RCUH Non-Civil Service position with the Pacific Cooperative Studies Unit (PCSU) performing project tasks on land controlled by U.S. Army Garrison, Hawaii at Pohakuloa Training Area (PTA) on the Island of Hawaii. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, availability of funds, and compliance with applicable Federal/State laws.

MINIMUM MONTHLY SALARY RANGE: $2,105 - $3,266/Mon.

DUTIES: Provides day-to-day support in implementing the Island of Hawaii Cultural Resource Program Scope of Work (SOW). Serves as PCSU-PTA Cultural Resources Technician to perform assigned tasks to implement programs developed by the Cultural Resources Program Manager US Army Hawaii (USARHAW). Works to support all fieldwork, including accompanying cultural accesses, monitoring, pedestrian survey, data collection and input, and coordination of assigned tasks/projects. Becomes familiar with installation plans, undertakings, and cultural studies and inventories.

PRIMARY QUALIFICATIONS: EDUCATION: Bachelor's Degree from an accredited four (4) year college or university in Archaeology, Cultural Resources Management, or related field. EXPERIENCE: Field school or at least three (3) months experience in archaeological fieldwork, ethnography or similar experience. ABIL/KNOW/SKILLS: Knowledge of cultural history preferably of Hawaiian and/or Pacific Islands. Ability to use compass, maps and Global Positioning Systems. Computer literate in Microsoft Office applications, including Word, Access, Excel, PowerPoint and Outlook. Must possess valid driver's license. Additional software knowledge includes familiarity with ArcGIS software or similar. Must possess the American Red Cross Certification in First Aid/CPR (or be able to obtain the certificate following the training provided within three (3) months of hire). Post Offer/Employment Conditions: Must be able to pass a Department of Defense (DoD) security check for employment as an Army contractor. PHYSICAL/MEDICAL REQUIREMENTS: Works under strenuous and extreme outdoor conditions. Able to hike up to ten (10) miles per day with backpack weighing forty (40) pounds, and camp in remote and rugged areas for periods of several days.

SECONDARY QUALIFICATIONS: Education and experience in the cultural and archaeological setting specific to Army lands on Oahu and/or Hawaii islands. Experience in Hawaii and/or Pacific Islands archaeology. Experience with Geographic Information Systems (GIS) and Global Positioning Systems (GPS), in addition to advanced knowledge and experience with Microsoft Access database management. Experience performing a variety of cultural resources program tasks, particularly in a governmental agency setting.

INQUIRIES: Ana Tejeda 969-3340 (Hawaii).

APPLICATION REQUIREMENTS: Please go to www.rcuh.com, click on “Employment”; select “Apply” and navigate to “See Job Announcements and/or Apply for a Job.” You must submit the following documents online to be considered for the position: 1) Cover Letter, 2) Resume, 3) Salary History, 4) Supervisory References, 5) Copy of Degree(s)/Transcript(s)/Certificate(s). All online applications must
be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time) as stated on the job posting. If you do not have access to our system and the closing date is imminent, you may send additional documents to rcuhhr@rcuh.com. If you have questions on the application process and/or need assistance, please call (808)956-8344.

EEO/AA Employer.

Please apply before 02/04/2013