



# United States Department of Agriculture Natural Resources Conservation Service

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## Summer Student Employment Program Announcement

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**Opening Date:** January 6, 2012

**Closing Date:** February 15, 2012

**Announcement #:** NRCS-PIA-12-01T

**APPLY BY MAIL TO:**

USDA/NRCS-PIA

300 Ala Moana Blvd. #4-118

P.O. Box 50004

Honolulu, Hawaii 96850

Attn: Tracy Sakato, HR

808-541-2600 x154

**Available Positions:** Natural Resources, Soil Conservation,  
Soil Science or Ag Engineering

**Locations:** Selected students will work in one of the following USDA-NRCS Pacific Islands Area offices: Saipan (Commonwealth of the Northern Mariana Islands); American Samoa; Aiea (island of Oahu); Hilo, Waimea, or Kealahou (island of Hawaii). Applicants must request location(s) of preference on their resume.

**Background:**

The Natural Resources Conservation Service Summer Student Temporary Employment Program is designed to provide students with career enhancing work experience. Students are employed in working field offices serving the conservation needs of local land users. Professional agency staff will provide orientation, training, and a comprehensive overview of careers in the Natural Resources Conservation Service. Students will be involved with productive, hands-on job assignments involved with the inventory, conservation and enhancement of the Pacific Islands Area's natural resources. Students are paid by the NRCS and must be willing to work a full-time schedule during the summer break.

**Eligibility:**

Student Temporary Employment Program (STEP)

**What it Provides:** STEP allows temporary appointment of students. Positions can be filled in the areas of **Agriculture, Ag Engineering, Agronomy, Biology, Botany, Forestry, Natural Resources, Plant Science, Rangeland Management, Soil Conservation, Soil Science.**

**Who is Eligible:** Eligibility requirements for STEP include:

Enrolled or accepted for enrollment as a degree-seeking student in an accredited technical or vocational school, 2-year or 4-year college or university, or graduate or professional school.

At least 18 years old and a U.S. Citizen.

Taking at least a half-time course load as determined by the academic institution.

## **Application Instructions:**

Apply by mail to the contact address listed at the top of the announcement prior to the application deadline. Applications must be received in the office by the closing date. All applications must include the following:

- **Personal Resume**
  - Include the announcement number on the resume.
  - Indicate the specific work location(s) and position for which you wish to be considered on your resume.
  - Include all relevant work experience and outside activities on your resume.
- **Completed Form **OF-306 Declaration of Federal Employment****
  - OF-306 form can be found at [www.opm.gov/forms](http://www.opm.gov/forms).
- **All College Transcripts**
  - Unofficial copy is permitted.
  - Applications submitted without transcripts at the time of application will not be given further consideration. Transcripts submitted separately will not be accepted.

## **Pay and Qualification Requirements:**

### **State of Hawaii:**

GS-3 - \$12.19 per hour – Completion of one year of study  
GS-4 - \$13.69 per hour – Completion of two years of study  
GS-5 - \$15.31 per hour – Completion of four years of study

### **Saipan and American Samoa:**

GS-3 - \$11.95 per hour – Completion of one year of study  
GS-4 - \$13.41 per hour – Completion of two years of study  
GS-5 - \$15.00 per hour – Completion of four years of study

In addition to salary, employees on the islands of Oahu receive a cost of living allowance of 12.25%. Employees on the island of Hawaii receive a cost of living allowance of 6.24%. Employees on the island of Saipan, CNMI receive a cost of living allowance of 13.84%. Employees in American Samoa hired from outside of American Samoa receive a 25% post differential. NRCS employees in Saipan are exempt from federal income tax withholding, however, taxes are withheld and paid to the CNMI.

Transportation expenses for students recruited outside of the area of employment and a housing stipend may be available.