Job Description

Job Title: Urban Garden Technician
Job ID: 12536
Project Name: Lyon Arboretum
Full/Part Time: Full-Time
Regular/Temporary: Regular

Regular, Full-Time, RCUH Non-Civil Service position with the Lyon Arboretum Urban Garden, located at Honolulu, Hawaii. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, availability of funds, and compliance with applicable Federal/State laws. Funding is currently secured for only one year.

MINIMUM MONTHLY SALARY: $2,105/Mon.

DUTIES: Responsible for overseeing the design, installation, maintenance, and management of the new Urban Garden. Works with the contracted Landscape Architect to produce an Urban Garden plan that meets the requirements and expectations of the project. Coordinates and assists in the construction and installation of the Urban Garden according to the garden design. Responsible for the day to day operations of the Urban Garden plantings, displays, and demonstration areas. Supervises student assistants and/or Urban Garden staff and volunteers. Coordinates with the Lyon Arboretum research, grounds, and education departments to develop garden teaching and training projects. Assists with public information/education dissemination. Assists with developing fundraising opportunities, writing grant proposals, and preparing reports. Assists with development and implementation of program/project evaluations.

PRIMARY QUALIFICATIONS: EDUCATION: Bachelor’s Degree from an accredited four (4) year college or university in Horticulture, Landscape Architecture, Natural Resources Management, Botany or related field. EXPERIENCE: At least one (1) year of work experience in displays and grounds maintenance in a botanical garden setting. Knowledge/experience in the conservation of native plants through the establishment and maintenance of public gardens and landscapes. ABIL/KNOW/SKILLS: Considerable working knowledge of principles, practices, and techniques of primarily native Hawaiian plant propagation, irrigation, and pest control. Knowledge of the conservation issues pertaining to rare Hawaiian plants and the common weed species found in Hawaii. Familiar knowledge with the materials and supplies necessary for the fabrication of a garden display, including irrigation and hardscape design. Able to resolve wide ranging complex problems through the use of creative reasoning and logic to accurately determine the cause of the problems and the resolution of the problems in an effective and timely manner. Must be able to interpret and present information and ideas clearly and accurately in writing, verbally, and by preparation of reports and other materials. Able to operate a personal computer and apply Microsoft Office software (Excel, Word, PowerPoint, and Publisher). Able to lead and inspire subordinates (e.g. interns and student assistants) and volunteers, and work cooperatively with peers and collaborators. Able to prioritize and schedule work and projects. Able to develop and lead a productive and engaged volunteer program. Able to work with small landscape maintenance equipment (e.g., mowers, chainsaws, blowers). Post Offer/Employment Condition: Must be able to pass a post offer criminal background check.

PHYSICAL/MEDICAL REQUIREMENTS: Must be able to lift and carry weights of forty to sixty (40-60) pounds. Willingness and ability to work in a rainforest environment with exposure to rain and sun.

SECONDARY QUALIFICATIONS: At least one (1) year of progressively responsible and relevant professional experience, or equivalent education/training or experience.
INQUIRIES: Nellie Sugii 988-0470 (Oahu).

APPLICATION REQUIREMENTS: Please go to www.rcuh.com, click on “Employment”; select “Apply” and navigate to “See Job Announcements and/or Apply for a Job.” You must submit the following documents online to be considered for the position: 1) Cover Letter, 2) Resume, 3) Salary History, 4) Supervisory References, 5) Copy of Degree(s)/Transcript(s)/Certificate(s). All online applications must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time) as stated on the job posting. If you do not have access to our system and the closing date is imminent, you may send additional documents to rcuhhr@rcuh.com. If you have questions on the application process and/or need assistance, please call (808)956-8344.

EEO/AA Employer.

Please apply before 11/03/2012

Email to Friend  Select Job  Return to Previous Page