Job Description

Job Title: WMMWP Field/Data Technician

Job ID: 12489

Project Name: Pacific Coop Studies Unit

Full/Part Time: Full-Time

Regular/Temporary: Regular

MONTHLY SALARY RANGE: $2,105 - 3,266/Mon.

DUTIES: Participates regularly in field operations, including monitoring native ecosystems, controlling feral animal populations, building and maintaining fence lines, controlling alien plant invasions using chemical and mechanical means, and restoring native vegetation. Collects special data during field operations. Conducts data entry and analysis using program databases and Geographic Information Systems (GIS), to assist in the planning, implementation and reporting of natural resource program activities. Provides natural resources management data and field support for a project with nine to twelve (9-12) employees protecting ~50,000 acres of forested watershed. Assists in the management of project biological data and provides spatial data analysis support for alien species control and ecosystem monitoring projects. Uses GIS to produce map products to evaluate and facilitate fieldwork and assists with mission planning and reporting. Assists with the planning of ungulate control, weed control, and water and forest health monitoring for the Project and other Partnership agencies. Provides data management and GIS support for special projects with outside collaborators related to the protection of forest resources such as fire preparedness and rare species protection. Provides computer technical support, training, and maintenance for team members. Maintains accurate records and files on all field activities and assists with preparation of reports on accomplishments and activities.

PRIMARY QUALIFICATIONS: EDUCATION: Bachelor’s Degree from an accredited four (4) year college or university, with coursework/training in scientific writing, Natural Resource Management, and data/GIS related programs and applications. EXPERIENCE: One to three (1-3) years of experience conducting natural resource management field work and providing data, GIS and/or office support for a resource management related position. Experience preparing professional written reports based on interpretation of spatial data and field observations. ABIL/KNOW/SKILLS: Knowledge of native Hawaiian flora and fauna and threats from alien species. Knowledgeable with GIS, data management and use of GPS. Familiar with scientific methods as they relate to conservation actions. Proficient in use of PC computer applications (i.e., Microsoft Word and Excel, etc.) and data entry with accuracy. Ability to manage an administrative field project in an organized and efficient manner. Ability to communicate effectively both orally and in writing, and to comprehend complex verbal and written instructions. Ability to operate power tools, including chain saws, weed eaters, generators, chippers, etc. Must possess a valid driver’s license and be able to drive a 4-wheel drive vehicle with manual transmission. Post Offer/Employment Conditions: Must be able to complete basic helicopter safety course within six (6) months of hire. Must possess First Aid/CPR certification (or be able to obtain the certificate following the training within three (3) months of hire). PHYSICAL/MEDICAL REQUIREMENTS: Ability to hike and camp in remote areas and rugged terrain under inclement weather conditions, up to five (5) consecutive days. Able to backpack and lift and carry forty (40) pounds. Fieldwork may involve elevational changes up to 5,788 feet in a day. Must not be acrophobic.
SECONDARY QUALIFICATIONS: Demonstrated writing skills and experience with Microsoft Access®, and ArcGIS Software. Field work experience with emphasis on feral animal and alien plant control with a land management agency. Graduate Degree from an accredited college or university with coursework in Natural Sciences, Administration, or similar discipline. Familiarity with basic biological principles especially pertaining to Hawaiian ecosystems and the threats from alien/invasive species.

INQUIRIES: Chris Brosius 661-6600 (Maui).

APPLICATION REQUIREMENTS: Please go to www.rcuh.com, click on “Employment”; select “Apply” and navigate to “See Job Announcements and/or Apply for a Job.” You must submit the following documents online to be considered for the position: 1) Cover Letter, 2) Resume, 3) Salary History, 4) Supervisory References, 5) Copy of Degree(s)/Transcript(s)/Certificate(s). All online applications must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time) as stated on the job posting. If you do not have access to our system and the closing date is imminent, you may send additional documents to rcuhhr@rcuh.com. If you have questions on the application process and/or need assistance, please call (808)956-8344.

EEO/AA Employer.

Please apply before 10/22/2012