Title: Malama Maunalua - Watershed Specialist

Title Description: Malama Maunalua is opening a part-time position to assist our organization with watershed activities.

Job Status: 1 part-time position, potential to grow to full time

Position Overview
Will collaborate with stakeholders to support existing watershed activities, and develop additional partnerships and activities. The duties include office and outdoor work, and may require occasional work outside of normal business hours. The successful applicant will demonstrate leadership, organizational, professional, and motivational skills.

Major Duties
Coordinate constructive partnerships between the environmental, government, schools, business and residential communities,
Improve water quality, conservation, wetland habitats and community education and outreach
Work with Executive Director, Project Managers, volunteers, partners and other stakeholders
Research, write, and manage grant proposals to fund the watershed activities and projects to ensure sustainability of the watershed management plan.
Prepare and submit written documentation on watershed activities to the Executive Director on a monthly basis for the Board of Directors review.
Coordination of outreach/educational opportunities (E-Letters, presentations and articles for publications)
Serve as technical resource for watershed communities
Perform other duties as assigned

Required Qualifications
-BA or BS or equivalent experience
-Familiarity with stream restoration practices
-Familiarity with BMP's and LID's
-Ability to work independently and with others
-Problem-solving skills with diverse groups of people
-Computer proficiency with Microsoft Office
-Valid driver's license and proof of insurance

Desired Qualifications
-Demonstrated grant-writing ability
-Knowledge of programs and laws pertaining to natural resource management in Hawaii
-Knowledge of social, ecological and economic consideration in Hawaii

Pay commensurate with experience, for more information go to www.malamamaunalua.org

Please send resume, cover letter, salary history, and a separate sheet containing the names, addresses and phone numbers of four professional references. (Minimum of one supervisor, either present or past) to Rae@malamamaunalua.org