Job Description

Job Title: Wildlife Assistant III
Job ID: 12418
Project Name: Pacific Coop Studies Unit
Full/Part Time: Full-Time
Regular/Temporary: Regular

Regular, Full-Time, RCUH Non-Civil Service position with the Pacific Cooperative Studies Unit (PCSU), located on the Island of Maui. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, availability of funds, and compliance with applicable Federal/State laws.

MINIMUM MONTHLY SALARY: $1,730/Mon.

DUTIES: Assist the Wildlife Biologist in the research, management, development and maintenance projects on Maui, with a primary emphasis on the East Maui Watershed region. Incumbent will also assist the State Wildlife Biologists in the research, management, development, and maintenance projects to enhance Nene productivity on the district of Maui. Study and census the life history of birds and mammals; record and compile data provided by the hunting community; manage and maintain hunter checking stations; conducts surveys and records observations of nene populations, and give talks on wildlife programs. Assist in coding and inputting data into spreadsheets and maintaining and manipulating information for project reports and summaries.

PRIMARY QUALIFICATIONS: EDUCATION: High School Diploma. EXPERIENCE: One to three (1-3) years of experience in wildlife conservation work, or related area. ABIL/KNOW/SKILLS: Working knowledge of the life histories of wildlife species. Familiar with operation of motorized equipment. Knowledge of computer programs (spreadsheets, word). Must possess valid driver’s license and ability to drive 4-wheel drive vehicle with manual transmission. May be required to operate ALL-Terrain Vehicle upon receiving training and certification. Able to recognize common plant species, game birds, and mammals. Skilled in the use of simple hand and power tools. Able to carry out oral and written instructions, and make field observations. Good oral and written communication skills. Able to prepare reports and make analysis and recommendations to the Wildlife Biologist. Post Offer/Employment Conditions: Must possess First Aid/CPR (or be able to obtain the certificate following the training provided within three (3) months of hire.) Must be able to pass physical examination for firefighting duties. PHYSICAL/MEDICAL REQUIREMENTS: Able to hike into remote areas, have endurance to work irregular hours on occasion, and at times work alone. Able to conduct field work in dense vegetation under difficult conditions (rain, cold temperatures, poor footing).

SECONDARY QUALIFICATIONS: Mammal hunting experience.

INQUIRIES: Shane De Mattos 243-4659 (Maui).

APPLICATION REQUIREMENTS: Please go to www.rcuh.com, click on “Employment”; select “Apply” and navigate to “See Job Announcements and/or Apply for a Job.” You must submit the following documents online to be considered for the position: 1) Cover Letter, 2) Resume, 3) Salary History, 4) Supervisory References, 5) Copy of Degree(s)/Transcript(s)/Certificate(s). All online applications must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time) as stated on the job posting. If you do not have access to our system and the closing date is imminent, you may send additional documents to rcuhr@rcuh.com. If you have questions on the application process and/or need assistance, please call (808)956-8344.
EEO/AA Employer.

Please apply before 09/05/2012

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