**Job Description**

**Job Title:** Natural Resources Management Technician II  
**Job ID:** 12232  
**Project Name:** Pacific Coop Studies Unit  
**Full/Part Time:** Full-Time  
**Regular/Temporary:** Regular

Regular, Full-Time, RCUH Non-Civil service position with the Pacific Cooperative Studies Unit (PCSU) performing project tasks on land controlled by the United States (US) Army Garrison, Directorate of Public Works, Environmental Office, Natural Resources Section at Schofield Barracks, State of Hawaii, Honolulu Board of Water Supply and private landowners on the Island of Oahu. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, availability of funds, and compliance with applicable Federal/State laws.

**MINIMUM MONTHLY SALARY:** $3,125/Mon.

**DUTIES:** A primary goal is to ensure that the military mission is accomplished and that training opportunities are realized to the fullest extent possible in a manner consistent with Federal, State, and Army environmental quality policies. Work must be done in accordance with applicable Army, Federal, and State regulations and laws, especially regarding endangered species, safety and health, and pesticides. This is a series job, which allows for entry and possible promotion through internal recruitment to levels commensurate with experience and demonstrated competence. Implement office and field work designed and planned by the PCSU Oahu Army Natural Resources Program (OANRP) Management staff and Natural Resources Management Coordinators such as, but not limited to: implementing field work (e.g. monitoring, surveying, fencing, etc.); assisting in scheduling, planning, logistics, and documenting day-to-day field work; recording and analyzing field data using computer aided programs and complying with all safety policies and procedures.

**PRIMARY QUALIFICATIONS:**

**EDUCATION:** Bachelor's Degree from an accredited four (4) year college or university with basic or related biology courses or a combination of training and verifiable work experience in a related field sufficient to provide skills necessary to perform job duties (i.e., Associate's Degree or two (2) or more years of college level coursework in non-related field with two to four (2-4) years of work experience in or related to managing natural resources.

**EXPERIENCE:** One to two (1-2) years of work or volunteer experience in or related to managing natural resources. Experience needs to be documented well and acquired under the employment of an academic institution, governmental agency, private company, or non-profit organization in an appropriate field.

**ABIL/KNOW/SKILLS:** Knowledge in vegetation and/or rare plant and rare animal monitoring techniques and data collection. Knowledge of rare plant reintroduction and collection techniques. Knowledge of weed control techniques for the most common forest weeds in Hawaii. Knowledge of common weeds and native canopy and understory plants in Hawaii. Knowledge of rodent and ungulate control methods. Proficient ability to use an altimeter, compass and maps. Able to draw accurate schematic maps. Ability to record and utilize biological data with a Global Positioning System (GPS). Proficient ability to use word processing, database, and spread sheet programs. Proficient ability to control common forest weeds with herbicide. Proficient ability to set rat traps and repair fences in remote areas. Proficient ability to use common hand tools for forestry work. Must possess a valid driver's license.

**Post Offer/Employment Conditions:** Must be able to complete basic helicopter safety course and obtain State certification as Restricted Pesticide Applicator within six (6) months of hire. Must possess First Aid/CPR (or be able to obtain the certificate following the training provided within three (3) months of hire). Must be able to pass a post offer criminal background check for employment as an
Army contractor. Must provide a copy of driver's abstract and have no citations that will prevent incumbent from driving on Department of Defense installations. May be required to complete additional duties such as firearms use and chainsaw operation at a later time, which will be approved by the RCUH and PCSU. If selected for these additional duties, must be able to pass chainsaw training and have federal firearms certification or equivalent and pass criminal background check.

PHYSICAL/MEDICAL REQUIREMENTS: Able to hike up to ten (10) miles per day, and camp in remote areas and rugged terrain under inclement weather conditions, up to four (4) consecutive days. Able to backpack, lift, and carry thirty-five (35) pounds.

SECONDARY QUALIFICATIONS: Education and experience in programs managing rare and endangered species and ecosystems on Army lands in Hawaii. Familiarity with biological database application and maintenance. Identification skills of native Hawaiian and non-native taxa. Degree of experience in natural resources monitoring techniques. Degree of experience in weed, ungulate, rodent and other threat control methods in Hawaii, helicopter operations, work with chainsaws and digging and cutting tools. Ability to record biological data with a Global Positioning System (GPS) and proficiency in use of Global Information System (GIS) software. Knowledge of Department of the Army natural resources programs in general and the policy, organizational contexts within which they are managed - especially safety and logistical requirements necessary to plan field operations around Army training schedules. Familiarity with data analysis and presentation.

INQUIRIES: Michael Walker 656-8341 (Oahu).

APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on “Employment” and navigate to “Job Announcements/Apply for a Job.” However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022, mail, or hand-deliver to: Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. Online applications and faxed documents must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time). Mailed documents must be postmarked by the closing date. Hand-delivered documents must be received by our HR office by 4 P.M. Hawaii Standard Time/RCUH receipt time. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer.

Please apply before 05/19/2012