**Job Description**

**Job Title:** Snail Extinction Prevention Program Specialist  
**Job ID:** 12195  
**Project Name:** Pacific Coop Studies Unit  
**Full/Part Time:** Full-Time  
**Regular/Temporary:** Regular

Regular, Full-Time, RCUH Non-Civil Service position with the Pacific Cooperative Studies Unit (PCSU) located in the Department of Land and Natural Resources (DLNR)-Division of Forestry and Wildlife (DOFAW) Administrative Office in Honolulu, Hawaii. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, availability of funds, and compliance with applicable Federal/State laws.

**MINIMUM MONTHLY SALARY:** Salary commensurate with qualifications.

**DUTIES:** Coordinates the Snail Extinction Prevention (SEP) Program on Oahu. Assesses current status of extant snail taxa by population to determine conservation and management needs. Independently researches literature and museum data, and queries other resource management professionals and researchers, to determine historic and likely contemporary ranges of snail species. Evaluates habitats where snails are likely to occur, and conducts field surveys to determine species presence/absence and abundance. Monitors imperiled species to determine whether management actions are needed. Prioritizes management actions for snail species based on individual ecology, habitat, and threats. Coordinates collections of snail species for captive propagation, and facilitates reintroduction of propagated snails into protected areas. Authors research, conservation and management proposals to obtain funding/resources to support new and on-going management needs/actions. Coordinates with DOFAW staff and partners to conduct resource management efforts including but not limited to fencing, maintenance of exclosures, out-planting, weed control, rat control, predatory snail control, and chameleon control. Coordinates SEP Program advisory group meetings. Directs survey, management and conservation objectives in consultation with advisory group.

**PRIMARY QUALIFICATIONS: EDUCATION:** Bachelor’s Degree from an accredited four (4) year college or university in biological sciences or a related field (i.e. biology, malacology, zoology, ecology, botany, natural resource management, conservation, or environmental sciences).  
**EXPERIENCE:** Two to four (2 – 4) years of experience working with native Hawaiian snails. Experience conducting field research and biological monitoring.  
**ABIL/KNOW/SKILLS:** Must have knowledge of native snail fauna, snail ecology and biology, and existing threats to Hawaiian snail fauna. Must also have knowledge of common and native plants and native ecosystems. Must be able to communicate clearly and effectively with supervisor and partners. Must have excellent organization. Ability to identify native snails in a field environment. Must possess a valid driver’s license.  
**Post Offer/Employment Conditions:** Must possess the American Red Cross Certification in First Aid/CPR (or be able to obtain the certificate following the training provided within three (3) months of hire. Must be able to complete basic helicopter safety course within six (6) months of hire.  
**PHYSICAL/MEDICAL REQUIREMENTS:** Ability to hike and camp in remote areas and rugged terrain under inclement weather conditions, up to five (5) consecutive days. Able to backpack and lift and carry forty (40) pounds. Ability to conduct field work in remote locations and rugged terrain. Hike for up to six (6) miles in mountainous conditions with a forty (40) pound backpack.

**SECONDARY QUALIFICATIONS:** Ability to consult with and obtain access permissions for State, Federal or private lands. Demonstrated ability to work effectively and accurately with high degree of independence. Project management experience.
INQUIRIES: Cynthia King 587-0019 (Oahu).

APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on “Employment” and navigate to “Job Announcements/Apply for a Job.” However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022, mail, or hand-deliver to: Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. Online applications and faxed documents must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time). Mailed documents must be postmarked by the closing date. Hand-delivered documents must be received by our HR office by 4 P.M. Hawaii Standard Time/RCUH receipt time. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer.

Please apply before 05/18/2012