POSITION AND SALARY:

Education and Outreach Coordinator
The salary given will be determined by the qualifications of the appointee.

LOCATION:

Office of the Governor, Coastal Resources Management Office

OVERVIEW:

This position will serve as a coral reef outreach coordinator at the Coastal Resources Management Office. She/He will be responsible for implementing priority outreach-related aspects of the CNMI Coral Reef Protection Local Action Strategy, and communicating with, motivating and working with the public on coral reef and environmental issues.

DUTIES AND RESPONSIBILITIES:

Education and Outreach (40%)

• Develop and implement outreach and education strategies for coral-related programs including permitting, enforcement, wetlands, watershed protection, beach restoration, public access, and non-point source pollution.

• Develop interpretive, education and information materials, displays and programs for coral reef and coastal management issues.

• Write articles for the newspapers, agency websites, and other media summarizing CNMI coral reef protection and CRMO coastal management efforts, accomplishments, and plans.

• Help develop presentations and materials to be given and distributed at various local, regional and national meetings.

Coral Reef Initiative Internship (20%)

• Coordinate all details of the annual Coral Reef Initiative summer internship, including identifying mentors and intern projects, advertising the internship, organizing the interview and hiring process, and coordinating group activities during the internship.
• Develop an annual report summarizing the summer internship, projects completed and lessons learned.

**Talakhaya Conservation Action Plan Outreach (40%)**

• Develop a survey to gauge public knowledge and perceptions regarding conservation issues on the island of Rota.

• Recruit and train enumerators and coordinate implementation of the survey.

• Analyze survey results and develop a final report, including recommendations for an education and outreach strategy to further conservation on Rota.

**EDUCATION REQUIREMENTS:**
Graduation from an accredited college or university with at least a Bachelor's degree in any field plus two (2) years of experience in social science survey techniques. A Master's degree in a social science field can be substituted for the two years of experience.

**OTHER REQUIREMENTS:**
• Experience in interagency coordination, community organization, media relations, project management, group facilitation and problem-solving
• Excellent writing, verbal, and computer skills
• Experience with environmental education and outreach for a wide variety of audiences and a wide variety of topics
• Willingness to travel as required

For questions or clarifications, contact Rachel Zuercher at (670) 664-8316 or rachel.zuercher@crm.gov.mp.

To apply, please send a resume and cover letter to rita.chong@crm.gov.mp by 4:30 pm (CNMI/Guam time) on 25 April 2012.