Regular, Full-Time, RCUH Non-Civil Service position with the Pacific Cooperative Studies Unit (PCSU), Oahua Army Natural Resources Program (OANRP), performing project tasks on land controlled by the U. S. Army Garrison, Directorate of Public Works, Environmental Office, Natural Resources Section on the island of O’ahu. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, availability of funds, and compliance with applicable Federal/State laws.

MINIMUM MONTHLY SALARY: $3,750/Mon.

DUTIES: Ensures that the military mission is accomplished and that training opportunities are realized to the fullest extent possible in a manner consistent with Federal, State, and Army environmental quality policies. Work must be done in accordance with applicable Army, Federal, and State regulations and laws, especially regarding endangered species, safety and health, and pesticides. Works with the Rare Plant Program Manager to plan, supervise, and review office, nursery and field work related to propagation of rare and common native plants in the Makua and O'ahu Implementation Plans (MIP and OIP). Office work involves but is not limited to: supervising and evaluating the nursery staff (Plant Propagation Assistants) and volunteers, documenting propagation strategies and techniques, contributing to reintroduction plan development, ensuring supplies and chemicals are available, reporting pesticide usage and accomplishments quarterly to management staff. Nursery work involves but is not limited to: conducting quality control checks on propagation goals and nursery inventories using an automated computerized inventory and database, developing and improving propagation facilities, facilitating annual reintro ductions, pollination studies and collecting propagules for genetic storage and research. Works in close coordination with the program's Propagule Management Specialist and with the State of Hawaii Horticulturist at the Pahole Mid-elevation Nursery. Must be able to organize time and job demands for timely completion of responsibilities.

PRIMARY QUALIFICATIONS: EDUCATION: Bachelor's Degree from an accredited four (4) year college or university in Biological, Horticultural, or Environmental Science with basic/related biology courses. EXPERIENCE: At least three (3) years of experience managing operations and staff working to conserve botanical resources native to Hawaii. Experience needs to be documented well and acquired under the employment of an academic institution, governmental agency, private company, non-profit organization in the appropriate field. Some experience with native plant collection and propagation. ABIL/KNOW/SKILLS: Basic knowledge of greenhouse and horticultural procedures and methods and be able to make critical decisions in the propagation/cultivation of native Hawaiian plant species, most of which are federally listed as an Endangered Species. Knowledge of automated inventory and tracking systems. Some knowledge of Integrated Pest Management techniques, pest identification and control, and safe application of pesticides and their regulation, and fertilizer application. Ability to maintain Microsoft Access database, including design of queries, forms and graphs, MS Excel spreadsheets for statistical analysis and graphing, MS Powerpoint presentations. Data organization and writing skills of reports and publications. Skilled in program staff scheduling, supervision, evaluation and staff tasking. Must possess valid driver's license. Post Offer/Employment Conditions: Must be able to complete basic helicopter safety course within twelve (12) months of hire. Ability to obtain State of Hawaii Certification for Application of Restricted Use Pesticides within six (6)
months of hire. Must possess the American Red Cross Certification in First Aid/CPR (or be able to obtain the certificate following the training provided within three (3) months of hire). Must be able to pass a post offer criminal background check for employment as an Army contractor. Must provide a copy of driver’s abstract and have no citations that will prevent incumbent from driving on Department of Defense installations. **PHYSICAL/MEDICAL REQUIREMENTS:** Physically able and willing to carry out organized field work under rigorous physical conditions. Cannot be acrophobic. Able to hike up to two (2) miles per day and backpack carrying thirty (30) pounds of load. Bending, stooping, standing, crouching and lifting loads up to thirty (30) pounds. Able to work in warm indoor environments for extended periods of time.


**INQUIRIES:** Matt Keir 655-9182 (Oahu).

**APPLICATION REQUIREMENTS:** The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on “Employment” and navigate to “Job Announcements/Apply for a Job.” However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022, mail, or hand-deliver to: Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. Online applications and faxed documents must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time). Mailed documents must be postmarked by the closing date. Hand-delivered documents must be received by our HR office by 4 P.M. Hawaii Standard Time/RCUH receipt time. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer.

**Please apply before** 02/21/2012