

## Job Description

**Job Title:** Mauna Kea Ranger  
**Job ID:** 11618  
**Project Name:** IfA-MKSS  
**Full/Part Time:** Full-Time  
**Regular/Temporary:** Regular

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Regular, Full-Time, RCUH Non-Civil Service position with the Mauna Kea Observatories Support Services (MKSS), located on Mauna Kea on the Island of Hawaii. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, availability of funds, and compliance with applicable Federal/State laws.

**MINIMUM MONTHLY SALARY:** \$2,320/Mon.

**DUTIES:** Directly monitors all activities including rules/laws compliance within the University of Hawaii's (UH) managed lands on Mauna Kea. Provides support for public, observatory and commercial activities. Provides direct liaison and coordination with other safety and law enforcement agencies. Coordinates daily with the various departments at Hale Pohaku. Provides crowd control and vehicle management including parking and traffic. Conducts external inspections of observatory sites within the Science Reserve. Provides interpretive services for visitors and other users on Mauna Kea. Initiates communication and explains environmental, archeological, geological, cultural and scientific features of Mauna Kea. Informs visitors of the hazards encountered on Mauna Kea and explains how to safely deal with them. Regularly interacts and educates visitors to the Mauna Kea summit region, including cultural practitioners, film crews, observatories' staff; natural and cultural resource managers and research staff, recreational visitors such as hunters and skiers, commercial tour operators including guides and customers. Acts as First Responder and follows established safety procedures in emergency situations. Inspects road conditions during inclement weather and performs crowd management duties during road closures.

**PRIMARY QUALIFICATIONS: EDUCATION:** Bachelor's Degree from an accredited four (4) year college or university. College course work, formal training and experience that are equivalent to a Bachelor's Degree in a related field. **EXPERIENCE:** At least two (2) years in a general public health and safety capacity related to some/all of job duties including rule enforcement experience. (Master's Degree in related field of study may substitute for some/all experience requirements). **ABIL/KNOW /SKILLS:** Knowledge of practices and techniques in public health and safety. Must have knowledge of the cultural, environmental, geological and scientific importance of Mauna Kea. Must possess Certification in First Aid/CPR (or be able to obtain certification within twelve (12) months of hire). Must be able to demonstrate experience in enforcing rules of conduct. Must demonstrate experience using good teamwork skills. Must possess excellent writing and verbal communication skills and have the ability to establish and implement crowd control and traffic management procedures. Must possess a valid driver's license, clean driver's abstract and be able to drive a 4-wheel drive vehicle on ice or snow covered unpaved or paved roads. Must be able to drive a manual transmission vehicle. Must be able to pass instructional courses in First Responder/First Aid certification training and other safety related disciplines. Must pass a post-offer criminal background check including a substance abuse test). **PHYSICAL/MEDICAL REQUIREMENTS:** Ability to hike for long distances and over rugged terrain under inclement weather conditions to assist injured victims. Able to backpack, lift and carry fifty (50) pounds.

**SECONDARY QUALIFICATIONS:** Master's Degree from a four (4) year college or university in related field of study. At least two (2) years experience in rule/law enforcement or compliance

monitoring. Experience as a park ranger, police officer, Emergency Medical Technician (EMT), lifeguard or equivalent position. Experience working on Mauna Kea or other high altitude situations for extended periods of time. Possess knowledge of key issues concerning the Mauna Kea Comprehensive Management Plan. First Responder emergency training certification. Experience as a leader responsible for the welfare of others. Formal training in Hawaiian studies. Experience handling a serious emergency situation

**INQUIRIES:** Stewart Hunter 974-4205 (Hawaii).

**APPLICATION REQUIREMENTS:** The preferred method of applying for a job is through our on-line application process. Please go to [www.rcuh.com](http://www.rcuh.com), click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022, mail, or hand-deliver to: Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. Online applications and faxed documents must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time). Mailed documents must be postmarked by the closing date. Hand-delivered documents must be received by our HR office by 4 P.M. Hawaii Standard Time/RCUH receipt time. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer

**Please apply before** 12/02/2011

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