### Job Description

**Job Title:**  
PCSU/CRM GIS Specialist

**Job ID:**  
11579

**Project Name:**  
Pacific Coop Studies Unit

**Full/Part Time:**  
Full-Time

**Regular/Temporary:**  
Regular

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Regular, Full-Time, RCUH Non-Civil Service position with the Pacific Cooperative Studies Unit (PCSU) performing programmatic and project tasks on land controlled by U.S. Army Garrison Hawaii (USAG-HI) on the Island of Oahu. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, availability of funds, and compliance with applicable Federal/State laws.

**MINIMUM MONTHLY SALARY:**  
Salary commensurate with qualifications.

**DUTIES:**  
Coordinates with Cultural Resources (CR) Manager, U.S. Army Garrison Hawaii, and programmatic staff to verify, maintain, and update cultural resource related geospatial data in compliance with U.S. Army requirements. Provides guidance and training to CR staff on geospatial issues and tools. Familiarizes him/herself with installation plans, undertakings and cultural studies and inventories.

**PRIMARY QUALIFICATIONS: EDUCATION:**  
Bachelor’s Degree from an accredited four (4) year college or university in Geography, Computer Science, or Anthropology.  

**EXPERIENCE:**  
Three to five (3-5) years of experience in surveying, monitoring and/or otherwise managing GIS projects.

**ABIL/KNOW/SKILLS:**  
Excellent working knowledge of GIS. Ability to use compass, maps, laser range finders and Trimble GPS. Skilled in use of ESRI ArcGIS software. Ability to teach less experienced staff about both the use of ESRI software and Trimble GPS equipment. Must possess a valid driver’s license.  

**Post Offer/Employment Conditions:**  
Must be able to pass a Department of Defense (DoD) security check for employment as an Army contractor. Must possess the American Red Cross Certification in First Aid/CPR (or be able to obtain the certificate following the training provided within three (3) months of hire).

**PHYSICAL/MEDICAL REQUIREMENTS:**  
Willing to work under strenuous and extreme outdoor conditions. Able to hike up to ten (10) miles per day with backpack weighing forty (40) pounds, and camp in remote and rugged areas for periods of several days. Hiking field trips of several hours may be required over rough terrain at higher elevations.

**SECONDARY QUALIFICATIONS:**  
Education and experience in the cultural and archaeological setting specific to U.S. Army lands and programs. Knowledge of and experience with DoD Cultural Resources in general and the policy, organizational, and operational contexts within which they are managed. Skill as a catalyst and motivator to elicit cooperation and compliance with actions from diverse individuals and groups. Knowledge of local, Federal, State lands use and environmental laws. Familiarity with integrative techniques used to inventory, assess, and display cultural resource assets, environmental impacts, and their interrelationships. ESRI ArcView and DoD experience. Familiarity with SDSFIE and FGDC standards as implemented by the U.S. Army Installation Geospatial Information & Services (IGI&S) program.

**INQUIRIES:**  
Laura O'Rourke 655-9726 (Oahu).

**APPLICATION REQUIREMENTS:**  
The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by...
submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022, mail, or hand-deliver to: Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. Online applications and faxed documents must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time). Mailed documents must be postmarked by the closing date. Hand-delivered documents must be received by our HR office by 4 P.M. Hawaii Standard Time/RCUH receipt time. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer

Please apply before 11/16/2011

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