

## Job Description

**Job Title:** WMWP Natural Resource Management Specialist  
**Job ID:** 11400  
**Project Name:** Pacific Coop Studies Unit  
**Full/Part Time:** Part-Time  
**Regular/Temporary:** Regular

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Regular, Part-Time (50% FTE), RCUH Non-Civil Service position with the Pacific Cooperative Studies Unit (PCSU), Waianae Mountains Watershed Partnership (WMWP), located in Pearl City, Hawaii. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, availability of funds, and compliance with applicable Federal/State laws.

**MINIMUM MONTHLY SALARY:** Salary commensurate with qualifications.

**DUTIES:** Assists partnership members and collaborates with WMWP Program Manager to develop the WMWP Management Plan. Develops and implements projects for the WMWP Management Plan and other projects as assigned by the WMWP Program Manager. Responsible for the development and implementation of action plans for invasive weed and ungulate control strategies within specific management areas, and for species specific landscape level weed control strategies. Plans and leads field activities related to weed control, site restoration, and monitoring of site resources (including riparian habitat, stream resources, and native flora and fauna). Coordinates and plans field and other watershed conservation activities with WMWP partners and assists such partners with management projects per need.

**PRIMARY QUALIFICATIONS:** **EDUCATION:** Bachelor's Degree from an accredited four (4) year college or university in Natural Resource Management, Biological Science, or Environmental Science with basic/related biology/natural resources courses. **EXPERIENCE:** Two to four (2-4) years of work experience with biological resources, conservation planning, and/or natural resource management, this should include at least one (1) year of supervisory experience. Experience needs to be well-documented and acquired under the employment of an academic institution, governmental agency, private company, non-profit organization in the appropriate field and can include internships and accredited volunteer work. Master's Degree in a related field from an accredited college or university or additional graduate education leading to an advanced degree may substitute for work experience on a year for year basis. **ABIL/KNOW/SKILLS:** Strong working knowledge of and expertise in field work techniques, logistical planning, data collection/management, and ecosystem monitoring protocols. Must possess knowledge of Hawaiian flora and fauna, with particularly strong skills in native Hawaiian and alien plant identification. Knowledge of watershed and island ecosystem processes, incipient alien plant, and animal invasions. Strong working knowledge of herbicide use and weed control techniques. Must be proficient in (ArcGIS) and GPS (Garmin, TDS, Trimble). Capable of entering data, performing statistical and spatial data analysis, and creating maps for use in reports, presentations, and field activities. Familiarity with database (MS Access) and other Microsoft Office software. Must possess a valid driver's license and be able to operate a 4-wheel drive vehicle with manual transmission. Ability to communicate orally and in writing and to comprehend complex verbal and written instructions. Ability to read topography maps and aerial photographs, and use altimeter and compass. **Post Offer/Employment Conditions:** Must be able to complete basic helicopter safety course and ropes worker certification within twelve (12) months of hire. Must possess State of Hawaii Certification for Application of Restricted Use Pesticides (or be able to obtain the certificate following the training provided within six (6) months of hire). Must possess the American Red Cross Certification in First Aid/CPR (or be able to obtain the certificate following the training provided within three (3) months of hire). **PHYSICAL/MEDICAL REQUIREMENTS:** Ability to hike and camp in remote areas and rugged terrain under inclement weather conditions at high elevations, up to four (4) consecutive days. Able to backpack and lift and carry forty (40) pounds.

**SECONDARY QUALIFICATIONS:** Experience managing threats to native Hawaiian flora and fauna and to native Hawaiian ecosystems from incipient alien plant and animal invasions. Experience using statistically significant sampling protocols and methodologies for planning surveys, project design, and data analysis. Field experience in a resource management program to protect at risk ecosystems in Hawaii, with emphasis on alien plant control, site restoration, biological surveys, and/or stream surveys. Previous fence building or construction experience. Ability to safely operate power tools including chain saws, weed eaters, generators, chipper, etc. Possession of a valid State of Hawaii Hunting License, and ability and experience to discharge a firearm.

**INQUIRIES:** Yumi Miyata 227-9545 (Oahu).

**APPLICATION REQUIREMENTS:** The preferred method of applying for a job is through our on-line application process. Please go to [www.rcuh.com](http://www.rcuh.com), click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022, mail, or hand-deliver to: Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. Online applications and faxed documents must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time). Mailed documents must be postmarked by the closing date. Hand-delivered documents must be received by our HR office by 4 P.M. Hawaii Standard Time/RCUH receipt time. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer.

**Please apply before** 07/29/2011

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