

## Job Description

**Job Title:** MSTCBES Graduate Scholar  
**Job ID:** 11324  
**Project Name:** UHH/EPSCR  
**Full/Part Time:** Part-Time  
**Regular/Temporary:** Regular

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(4) Non-Regular, Part-Time (50% FTE), Limited Term (11 months not to exceed August 2011 to July 2012) RCUH Non-Civil Service position with National Science Foundation (NSF) Centers of Research Excellence in Science and Technology (CREST), located in Hilo, Hawaii. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, availability of funds, and compliance with applicable Federal/State laws.

MINIMUM MONTHLY SALARY: \$1,229.50 (@ 50% FTE).

**DUTIES:** Assist faculty members in the Tropical Conservation Biology and Environmental Sciences program with various duties to enable research on the part of the faculty member as well as the candidate. The duties include but are not limited to assisting in performing technical experiments, setting up laboratory projects, ordering basic materials, training and monitoring other laboratory users for compliance for basic safety and scientific procedures, library research regarding scientific projects, and collecting and analyzing scientific data.

**PRIMARY QUALIFICATIONS: EDUCATION:** Bachelor's Degree from an accredited four (4) year college of university in natural sciences and acceptance to, or enrollment in, a Master's Degree Program related to the work described in Major Duties and Responsibilities section. **ABIL/KNOW /SKILLS:** Must be able to organize multiple tasks and prioritize with little or no supervision. **PHYSICAL/MEDICAL REQUIREMENTS:** Must be able to perform field-related activities such as gathering specimens in an outdoor, unimproved setting.

**SECONDARY QUALIFICATIONS:** Candidate should possess the interest required to allow for independent pursuit of research and set-up of laboratory experiments and field exercises. Candidate should be accepted or enrolled in the Tropical Conservation Biology and Environmental Science Master's Degree program related to work or with GRE scores that make candidate eligible for enrollment in such a graduate degree program. The candidate should be a competent swimmer and be able to conduct field sampling under various weather conditions.

**INQUIRIES:** Misaki Takabayashi 933-0422 (Hawaii).

**APPLICATION REQUIREMENTS:** The preferred method of applying for a job is through our on-line application process. Please go to [www.rcuh.com](http://www.rcuh.com), click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022, mail, or hand-deliver to: Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. Online applications and faxed documents must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time). Mailed documents must be postmarked by the closing date. Hand-delivered documents must be received by our HR office by 4 P.M. Hawaii Standard Time/RCUH receipt time. If you have questions on the application process and/or need assistance,

please call (808)956-3100.

EEO/AA Employer.

**Please apply before** 06/28/2011

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