

## Job Description

**Job Title:** Natural Resources Mgmt Tech I  
**Job ID:** 11258  
**Project Name:** Pacific Coop Studies Unit  
**Full/Part Time:** Full-Time  
**Regular/Temporary:** Regular

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(2) Regular, Full-Time, RCUH Non-Civil service positions with the Pacific Cooperative Studies Unit (PCSU) performing project tasks on land controlled by the U. S. Army Garrison, Directorate of Public Works, State of Hawaii, Honolulu Board of Water Supply and various private landowners, Environmental Office, Natural Resources Section on the Island of Oahu. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, availability of funds, compliance with applicable Federal/State laws.

**MINIMUM MONTHLY SALARY:** \$2,917/Mo.

**DUTIES:** A primary goal is to ensure that the military mission is accomplished and that training opportunities are realized to the fullest extent possible in a manner consistent with Federal, State, and Army environmental quality policies. Work must be done in accordance with applicable Army, Federal, and State regulations and laws, especially regarding endangered species, safety and health, and pesticides. Implement office and field work designed and planned by the PCSU Natural Resource Management staff and Natural Resources Management Coordinators such as, but not limited to: implementing field work (e.g. monitoring, surveying, fencing, etc.); assisting in scheduling, planning, logistics, and documenting day-to-day field work; recording and analyzing field data using computer aided programs.

**PRIMARY QUALIFICATIONS: EDUCATION:** Bachelor's Degree from an accredited four (4) year college or university in a related field or a combination of training and verifiable work experience in a related field sufficient to provide skills necessary to perform job duties (i.e., Associate's Degree or 2 or more years of college level coursework in non-related field with 2-4 years work experience in or related to managing natural resources. **EXPERIENCE:** Up to one (0-1) year work or volunteer experience in or related to managing natural resources in Hawaii. Experience needs to be documented well and acquired under the employment of an academic institution, governmental agency, private company, or non-profit organization in the appropriate field. **ABIL/KNOW/SKILLS:** Knowledge of herbicide use and weed control techniques. Knowledge of and/or expertise in vegetation and/or rare plant monitoring techniques and data collection. Able to use altimeter, compass and maps. Able to use word-processing and spreadsheet programs. Must possess valid driver's license. Post Offer/Employment Conditions: Must be able to complete basic helicopter safety course and obtain State certification as Restricted Pesticide Applicator within six (6) months of hire. Must possess First Aid/CPR (or be able to obtain the certificate following the training provided within three (3) months of hire). Must be able to pass a post offer criminal background check for employment as an Army contractor. Must provide a driver's abstract and have no citations that will prevent incumbent from driving on Department of Defense installations. May be required to complete additional duties such as firearms use and chainsaw at a later time, which will be approved by the RCUH and PCSU. If selected for these additional duties, must be able to pass federal firearms certification and legally possess firearms. **PHYSICAL/MEDICAL REQUIREMENTS:** Ability to hike and camp in remote areas and rugged terrain under inclement weather conditions, up to four (4) consecutive days. Able to backpack and lift and carry thirty-five (35) pounds.

**SECONDARY QUALIFICATIONS:** Education and experience in programs managing rare and endangered species and ecosystems in Hawaii. Familiarity with biological database application and maintenance. Familiarity with native and non-native taxa of Hawaii. Experience in natural resources

monitoring techniques. Previous experience in weed, ungulate and other threat control in Hawaii, helicopter operations, work with chainsaws and digging and cutting tools. Ability to record biological data with a Global Positioning System (GPS) and utilize Global Information System (GIS). Knowledge of Department of the Army natural resources programs in general and the policy, organizational contexts within which they are managed - especially safety and logistical requirements necessary to plan field operations around Army training schedules. Familiarity with data analysis and presentation.

**INQUIRIES:** Bert Kaleo Wong 655-9187 (Oahu).

**APPLICATION REQUIREMENTS:** The preferred method of applying for a job is through our on-line application process. Please go to [www.rcuh.com](http://www.rcuh.com), click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022, mail, or hand-deliver to: Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. Online applications and faxed documents must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time). Mailed documents must be postmarked by the closing date. Hand-delivered documents must be received by our HR office by 4 P.M. Hawaii Standard Time/RCUH receipt time. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer.

**Please apply before** 06/02/2011

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