

Job Description

Job Title: Mauna Kea Watershed Alliance Coordinator
Job ID: 11241
Project Name: Pacific Coop Studies Unit
Full/Part Time: Full-Time
Regular/Temporary: Regular

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Regular, Full-Time, RCUH Non-Civil Service position with the Pacific Cooperative Studies Unit (PCSU), Hawaii Division of Forestry and Wildlife, and the Hawaii Department of Hawaiian Homelands, located in Hilo, Hawaii. Continuation is dependent upon program/operational needs, satisfactory work performance, availability of funds, and compliance with applicable Federal/State laws.

MONTHLY SALARY: Salary commensurate with qualifications.

DUTIES: Leads volunteers in restoring and monitoring native vegetation and conducting other management activities on Mauna Kea watershed partnership lands, often in remote areas with extreme weather; to benefit native species, including ungulate, weed, and predator control and fence inspections. Establishes goals in collaboration with the Mauna Kea Watershed Alliance (MKWA) comprised of landowners and associate partners. Controlling of invasive weeds and other threats to watershed and native habitats will be done in an experimental framework to facilitate the evaluation of various methods. Duties include collaboratively developing watershed goals and plans; developing and implementing techniques to restore and manage native vegetation; developing and implementing techniques to control non-native species; collecting and managing data and paperwork; report and grant writing; and building appreciation for natural resources and ecological processes in the local community through public participation in watershed restoration activities.

PRIMARY QUALIFICATIONS: EDUCATION: Bachelor's Degree from an accredited four (4) year college or university in Biology, Botany, Forestry, Horticulture, Wildlife Biology, or a related field. **EXPERIENCE:** Two to four (2-4) years of experience in reforestation, wildland vegetation management, experimental agriculture, or ecological restoration. Experience working with grade school or university, or community groups or with groups in foreign countries. **ABIL/KNOW/SKILLS:** Working knowledge of the principles and techniques of restoration ecology, horticulture, weed biology and control, wildlife fires, predator control, ungulate management, and basic bird biology. Familiarity with Hawaiian plants and dry forest ecosystems. Knowledge of Big Island communities helpful. Knowledge of Hawaiian cultural practices or Hawaiian studies. Requires a high level of organization and attention to detail. Ability to organize, lead, and train others, including community groups and volunteers. Good communication and public speaking skills. Ability to keep records and prepare reports. Must have valid driver's license and able to drive 4-wheel drive vehicle with manual transmission and off-road vehicles. Able to use or learn to use GPS and GIS. Able to use basic forestry and agricultural equipment and machinery. **Post-Offer Employment Conditions:** Must be able to pass a post offer criminal background check. Must possess the American Red Cross Certification in First Aid/CPR (or be able to obtain the certificate following the training provided). Must be certified in Wilderness First-Aid (or be able to obtain the certificate following the training provided within 12 months of hire). Ability to obtain State of Hawaii Certification for Application of Restricted Use Pesticides within twelve (12) months of hire. Must pass firearms certification (National Rifle Association or National Park Service and State of Hawaii Hunter Safety Program) within twelve (12) months of hire and legally be able to carry and use firearms. **PHYSICAL/MEDICAL REQUIREMENTS:** Ability to hike and camp in remote areas and rugged terrain under inclement weather conditions, up to four (4) consecutive days, often in areas where hunters are present. Able to backpack and lift and carry forty (40) pounds.

SECONDARY QUALIFICATIONS: Master's Degree from an accredited college or university in Biology, Botany, Forestry, Horticulture, Agriculture, Wildlife Biology, or a related field. Two (2) years of experience coordinating and interacting with community organizations. Experience with GIS, predator control, ungulate fencing, and firearms. Proven grant writing abilities. Knowledge of Hawaiian forests, native Hawaiian birds, and Hawaiian cultural practices. Possesses State of Hawaii Certification for Application of Restricted Use Pesticides. Previous experience working on landscape scale watershed projects. Experience working in remote areas. Experience working with birds, predator control, ungulate management, fencing projects, and firearms.

INQUIRIES: Lynnette Kinoshita 956-3932 (Oahu).

APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022, mail, or hand-deliver to: Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. Online applications and faxed documents must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time). Mailed documents must be postmarked by the closing date. Hand-delivered documents must be received by our HR office by 4 P.M. Hawaii Standard Time/RCUH receipt time. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer.

Please apply before 06/06/2011

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