

Job Description

Job Title: Monitoring Program Specialist
Job ID: 11117
Project Name: Pacific Coop Studies Unit
Full/Part Time: Full-Time
Regular/Temporary: Regular

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Regular, Full-Time, RCUH Non-Civil service position with the Pacific Cooperative Studies Unit (PCSU), performing project tasks on land controlled by the U. S. Army Garrison, Directorate of Public Works, Environmental Office, Natural Resources Section on the island of Oahu. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, availability of funds, and compliance with applicable Federal/State laws.

MINIMUM MONTHLY SALARY: \$3,750/Mon.

DUTIES: A primary goal is to ensure that the military mission is accomplished and that training opportunities are realized to the fullest extent possible in a manner consistent with Federal, State, and Army environmental quality policies. Work must be done in accordance with applicable Army, Federal, and State regulations and laws, especially regarding endangered species, safety and health, and pesticides. Develops and designs protocols for ecosystem and population-level monitoring to meet Implementation Plan goals and to keep the Army in compliance with Biological Opinions. Manages and analyzes data collected using databases and statistical software. Reports and interprets findings for compliance and internal use. Applies findings to guide Oahu Army Natural Resource Program (OANRP) management strategies. Directs and manages field monitoring projects to ensure standard data collection. Conducts pilot field studies for monitoring protocol development. Partners with leading researchers in remote monitoring technology and determines application to the Army Natural Resource Program.

PRIMARY QUALIFICATIONS: EDUCATION: Bachelor's Degree from an accredited four (4) year college or university in Biological, Biomedical, or Environmental Science with basic/related Biology courses (Bachelor's Degree from an accredited four (4) year college or university in non-related field with three (3) years of experience managing natural resources in Hawaii and at least five (5) credits in statistics coursework will be accepted). **EXPERIENCE:** One to three (1-3) years of experience managing terrestrial biological resources including at least one (1) year of specialized experience in natural resource monitoring (data collection and analysis). Experience needs to be documented well and acquired under the employment of an academic institution, governmental agency, private company, or non-profit organization in the appropriate field. **ABIL/KNOW/SKILLS:** Must possess knowledge of terrestrial native Hawaiian resources, conservation techniques, and the Endangered Species Act and its relevance to Army training mission on Oahu. Able to identify native Hawaiian plants and animals. Working knowledge of monitoring methods related to natural resource conservation. Working knowledge of statistical software. Able to use basic MS Office suite with an emphasis on MS Access, Excel, and PowerPoint. Able to use Geographic Information System (GIS) software including ArcGIS to create maps, link with access database and plan monitoring design. Demonstrated skill in summarizing findings orally and in writing. Ability to use altimeter, compass, global positioning system, and maps for navigation. Must possess a valid driver's license and able to drive a 4-wheel drive vehicle in off road conditions. **Post Offer/Employment Conditions:** Must provide a copy of driver's abstract and have no citations that will prevent incumbent from driving on Department of Defense installations. Must be able to complete basic helicopter safety course within six (6) months of hire. Ability to obtain State of Hawaii Certification for Application of Restricted Use Pesticides within six (6) months of hire. Must possess the American Red Cross Certification in First Aid/CPR (or be able to obtain the certificate following the training provided within three (3) months of hire). **PHYSICAL/MEDICAL REQUIREMENTS:** Able and willing to conduct work under dirty, muddy,

rainy or sunny, hot or cold, and strenuous outdoor conditions (e.g. extreme weather, thick brush, steep terrain). Able to hike up to ten (10) miles per day, backpack with up to thirty-five (35) pounds of weight, and camp in remote areas and rugged terrain for up to four (4) days at a time.

SECONDARY QUALIFICATIONS: Advanced degree from an accredited college or university in a relevant field. Experience interpreting remote imagery. Education and experience in programs managing rare and endangered species and ecosystems on Army lands in Hawaii. Experience supervising staff involved in natural resources or monitoring projects. Knowledge of the Department of the Army natural resources programs in general and the policy and organizational contexts within which they are managed. Familiarity with the Makua and Oahu Implementation Plans and the geographic areas they cover.

INQUIRIES: Clifford Smith 956-8820 (Oahu).

APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022, mail, or hand-deliver to: Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. Online applications and faxed documents must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time). Mailed documents must be postmarked by the closing date. Hand-delivered documents must be received by our HR office by 4 P.M. Hawaii Standard Time/RCUH receipt time. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer.

Please apply before 03/18/2011

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