Job Description

Job Title: Local Action Strategy & Micronesia Challenge Coordinator
Job ID: 11103
Project Name: PBRC/Richmond
Full/Part Time: Full-Time
Regular/Temporary: Regular

Regular, Full-Time, RCUH Non-Civil Service position with the Pacific Biomedical Research Center (PBRC), Guam Coastal Management Program, located in Guam. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, availability of funds, and compliance with applicable Federal/State laws.

MINIMUM MONTHLY SALARY: $3,222/Mon.

DUTIES: Responsible for supporting Guam’s coral reef conservation efforts including the Coral Reef Initiative (CRI) and Guam’s Micronesia Challenge (MC). Provides coordination support to key partners in the continued development and implementation of all Guam Local Action Strategies (LAS) for Guam’s coral reef priority threats. Assists the Point of Contact with the Coral Reef Management and monitoring grants in preparation of progress reports and annual grants. Assists with the development of Guam’s MC strategy. Disseminates regional information to partners which will be used in outreach materials. Coordinates the further development of Guam’s MC strategy.

PRIMARY QUALIFICATIONS: EDUCATION: Bachelor's Degree from an accredited four (4) year college or university in Biology, Environmental Studies, Social Science, or Micronesian studies.
EXPERIENCE: Three to five (3-5) years related to natural resources, social marketing and community outreach. Experience needs to be documented and acquired under the employment of an academic institution, governmental agency, private company, non-profit organization in the appropriate field and can include internships and accredited volunteer work.

ABIL/KNOW/SKILLS: Knowledge of and/or expertise in Guam’s Coral Reef Initiative, local action strategies and associated projects, the Micronesia Challenge and awareness of other ongoing conservation efforts. Knowledge of Guam communities and natural resources. Must possess a valid driver's license. Excellent writing skills. Able to use a personal computer (PC).

PHYSICAL/MEDICAL REQUIREMENTS: Ability to manage outdoor displays for long hours in variable weather conditions and lead hikes in remote areas and rugged terrain under inclement weather conditions.

INQUIRIES: Evangeline Lujan 671-475-9672 (Guam).

APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022, mail, or hand-deliver to: Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. Online applications and faxed documents must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time). Mailed documents must be postmarked by the closing date. Hand-delivered documents must be received by our HR office by 4 P.M. Hawaii Standard Time/RCUH receipt time. If you have questions on the application process and/or need assistance, please call (808)956-3100.
EEO/AA Employer.

**Please apply before** 02/25/2011

Email to Friend  |  Select Job  |  Return to Previous Page