Job Description

Job Title: CTAHR Research Assistant
Job ID: 11088
Project Name: CTAHR/ADAP-PADO
Full/Part Time: Part-Time
Regular/Temporary: Regular

Regular, Part-Time (40% FTE), RCUH Non-Civil Service position with the University of Hawaii at Manoa's College of Tropical Agriculture and Human Resources (CTAHR), Department of Natural Resources and Environmental Management (NREM), and Bio-Energy Research Program, located in Honolulu, Hawaii. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, availability of funds, and compliance with applicable Federal/State laws.

MINIMUM MONTHLY SALARY: $748.40 (@40% FTE).

DUTIES: Provides assistant support to the project task leader of Bio-Energy Research Program for field and lab research on “Carbon Sequestration and Greenhouse Gas Flux” analysis. Assists task leader in monitoring changes in soil carbon stock and greenhouse gas flux before, during and after the growing cycle of a variety of bioenergy crops. Primary duties include taking of soil and gas samples in the field at the Waimanalo Agricultural Research Station on Oahu with extended outdoor sampling and hiking, and processing of samples in Lab at UH Manoa campus.

PRIMARY QUALIFICATIONS: EDUCATION: Associate's Degree from an accredited community college in Natural Resource Management, Soil Science, or other similar field. EXPERIENCE: Up to one (0-1) year of field experience and soil and gas sampling. ABIL/KNOW/SKILLS: Knowledge of design and implementation of field gas sampling methods, soil and gas sample handling and processing. Must possess a valid driver's license. PHYSICAL/MEDICAL REQUIREMENTS: Able to lift and carry thirty (30) pounds. Ability to hike in rugged terrain.

SECONDARY QUALIFICATIONS: Bachelor's Degree from an accredited four (4) year college or university in Natural Resource Management, Soil Science, or other similar field. Work experience in field research on soil and gas sampling.

INQUIRIES: Susan Crow 956-8149 (Oahu).

APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on “Employment” and navigate to “Job Announcements/Apply for a Job.” However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022, mail, or hand-deliver to: Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. Online applications and faxed documents must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time). Mailed documents must be postmarked by the closing date. Hand-delivered documents must be received by our HR office by 4 P.M. Hawaii Standard Time/RCUH receipt time. If you have questions on the application process and/or need assistance, please call (808)956-3100.

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**Please apply before** 02/14/2011