

Job Description

Job Title: Senior Natural Resources Management Specialist
Job ID: 11035
Project Name: Pacific Coop Studies Unit
Full/Part Time: Full-Time
Regular/Temporary: Regular

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[Return to Previous Page](#)

Regular, Full-Time, RCUH Non-Civil Service position with the Pacific Cooperative Studies Unit (PCSU) performing project tasks on land controlled by the U. S. Army Garrison, Directorate of Public Works, Environmental Office, Natural Resources Section on the island of Oahu. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, availability of funds, and compliance with applicable Federal/State laws.

MINIMUM MONTHLY SALARY: \$4,167.00/Mon.

DUTIES: The primary goal is to ensure that the military mission is accomplished and that training opportunities are realized to the fullest extent possible in a manner consistent with Federal, State, and Army environmental quality policies. Work must be done in accordance with applicable Army, Federal, and State regulations and laws, especially regarding endangered species, safety and health, and pesticides. Implements office and field work designed and planned by Army Natural Resource Management staff and the Natural Resources Management Coordinator (NRMC) such as, but not limited to: implementing field work (e.g. monitoring, surveying, fencing, etc.); assisting in scheduling, planning, logistics, and documenting day-to-day field work; recording and analyzing field data using computer aided programs; and assist in writing reports on field work. Possible use as a wildland fire fighter.

PRIMARY QUALIFICATIONS: EDUCATION: Bachelor's Degree from an accredited four (4) year college or university in Biological, Biomedical, or Environmental Science with basic/related biology courses. (Bachelor's Degree in non-related field with one (1) year of experience managing natural resources in Hawaii may substitute.) **EXPERIENCE:** Three to five (3-5) years of experience in or related to managing natural resources in Hawaii. This includes experience in natural resource monitoring techniques, and weed, ungulate, rodent, and other threat control methods in Hawaii. Experience needs to be documented well and acquired under the employment of an academic institution, governmental agency, private company, non-profit organization in the appropriate field. **ABIL/KNOW/SKILLS:** Knowledge of and/or expertise in vegetation and/or rare plant, vertebrate and invertebrate monitoring techniques and data collection. Knowledge of rare plant reintroduction and collection techniques. Knowledge of herbicide use (safety protocols, mixing, transport, application, and storage). Knowledge of weed control techniques for the most common forest weeds in Hawaii. Knowledge of common weeds and native canopy and understory plants in Hawaii. Knowledge of rodent and ungulate control methods. Proficient ability to use altimeter, compass and maps. Computer literate. Able to draw accurate schematic maps. Ability to record and utilize biological data with a Global Positioning System (GPS). Proficient ability to use word processing, database, and spread sheet programs. Proficient ability to control common forest weeds with herbicide. Proficient ability to set rat traps and repair fences in remote areas. Proficient ability to use common hand tools for forestry work. Must possess a valid driver's license and be able to drive a 4-wheel drive vehicle. For fire fighters only: Must possess a current and valid Red Card issued by the Army Wildland Fire Section Supervisor and have passed National Wildfire Coordinating Group courses S-130 Firefighter Training, S-190 Introduction to Wildland Fire Behavior, L-180 Human Factors on the Fireline. Post Offer/Employment Conditions: Must provide a copy of driver's abstract and have no citations that will prevent incumbent from driving on Department of Defense installations. Must be able to pass a DOD security check for employment as an Army contractor. Must be able to complete basic helicopter safety course within six (6) months of hire. Must complete State of Hawaii Certification for Application

of Restricted Use Pesticides within six (6) months of hire. Must be able to obtain chainsaw certification within twelve (12) months of hire. Must possess the American Red Cross Certification in First Aid/CPR (or be able to obtain the certificate following the training provided within three (3) months of hire). Must pass 4-wheel drive training within six (6) months of hire. Must be able to complete rope work training course within twelve (12) months of hire. May be required to complete additional duties such as firearms use or rappelling at a later time, which will be approved by the RCUH and PCSU. If selected for these additional duties, must complete a rappelling training course, pass a physical exam, pass federal firearms certification or equivalent and be legally able to possess and use firearms. Able to pass a post-offer criminal background check. **PHYSICAL/MEDICAL REQUIREMENTS:** Able to hike up to ten (10) miles per day and camp in remote areas and rugged terrain under inclement weather conditions, up to four (4) consecutive days. Able to backpack and lift and carry thirty-five (35) pounds. For fire fighters only: Must pass an employer-sponsored physical examination as specified by the United States Department of Agriculture – Forest Service requirements in physical strength, dexterity, hearing and vision including the ability to walk three (3) miles carrying forty-five (45) pounds within forty-five (45) minutes.

SECONDARY QUALIFICATIONS: Previous education and experience in programs managing rare and endangered species and ecosystems on Army lands in Hawaii. Familiarity with biological database application and maintenance. Identification skills of native Hawaiian and non-native taxa. Previous experience in helicopter operations and work with chainsaws and digging and cutting tools. Proficiency in use of Global Information System (GIS) software. Knowledge of Department of the Army natural resources programs in general and the policy, organizational contexts within which they are managed - especially safety and logistical requirements necessary to plan field operations around Army training schedules.

INQUIRIES: Kaleo Wong 655-9187 (Oahu).

APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022, mail, or hand-deliver to: Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. Online applications and faxed documents must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time). Mailed documents must be postmarked by the closing date. Hand-delivered documents must be received by our HR office by 4 P.M. Hawaii Standard Time/RCUH receipt time. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer.

Please apply before 02/04/2011

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[Return to Previous Page](#)
