(2) Regular, Part-Time (25% FTE), RCUH Non-Civil Service position with the Pacific Cooperative Studies Unit, located Honolulu, Hawaii. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, and availability of funds.

MINIMUM MONTHLY SALARY: $600/Mon. (@ 25% FTE).

DUTIES: The primary goal of the PEP Program is to implement rare plant conservation actions to prevent the extinction of critically rare species, focusing on species that have fewer than fifty (50) wild plants remaining (i.e., PEP species). Work will be conducted on land controlled by the Hawaii Department of Land and Natural Resources, U.S. Army, private landowners, and in collaboration with the Koolau Watershed Partnership. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, and availability of funds. Implements office and field work designed and planned by the PEP Coordinator including, but not limited to: rare plant collection, monitoring, and surveying; management actions such as invasive plant control, invertebrate and vertebrate pest control, ungulate control, fencing; outplanting; assisting in scheduling, planning, logistics, and documenting day-to-day field work; recording and analyzing field data using computer aided programs. Work must be done in accordance with applicable Federal, and State regulations and laws, especially regarding endangered species, safety and health, and pesticides use. Driving 4WD vehicles off-road and helicopter transport to remote sites is required. Performs other duties as assigned.

PRIMARY QUALIFICATIONS: EDUCATION: Bachelor's Degree from an accredited four (4) year college or university in Biological, Biomedical, or Environmental Science with basic/related biology courses. Bachelor's Degree from an accredited four (4) year college or university in non-related field with one (1) year experience managing natural resources in Hawaii or two (2) years of college coursework in a biological science with two (2) years of experience managing natural resources in Hawaii will be accepted. EXPERIENCE: Two (2) or more years of experience dealing with biological resources in Hawaii. Experience needs to be documented well and acquired under the employment of an academic institution, governmental agency, private company, and non-profit organization in the appropriate field. ABIL/KNOW/SKILLS: Knowledge of and/or expertise in vegetation and/or rare plant monitoring techniques and data collection. Knowledge of herbicide use and weed control techniques. Ability to use GPS, altimeter, compass, and maps. Computer literate. Must possess a valid driver's license and ability to drive 4-wheel drive vehicle in off-road and rugged conditions. Able and willing to be able to obtain basic helicopter safety training, First Aid and CPR certification, rappelling certification, and participate in other safety training, as needed. Certifications are contingent on the availability of training and on funding. Candidates will not be expected to carry out the activities without appropriate training and certification. Post Offer/Employment Conditions: Must be able to complete basic helicopter safety training course within six (6) months of hire. Must possess the American Red Cross Certification in First Aid/CPR (or be able to obtain the certificate following the training provided within three (3) months of hire. May be selected for additional duties such as rappelling but must be certified and be approved by PCSU/RCUH. PHYSICAL/MEDICAL REQUIREMENTS: Able and willing to conduct work under dirty, muddy, rainy or sunny, hot or cold, and strenuous outdoor conditions (e.g. extreme weather, mosquitoes, steep terrain). Able to hike up to
ten (10) miles per day, backpack with up to thirty-five (35) pounds of weight, and camp in remote areas
and rugged terrain for up to four (4) days at a time

SECONDARY QUALIFICATIONS: Education and experience in programs managing rare and
endangered species and ecosystems on the island of Oahu, Hawaii. Knowledge of endangered
species management, safety and logistical requirements necessary to carry out field operations.
Knowledge of Federal, State, and local environmental laws. Familiarity with integrative techniques
used to inventory, assess, and display natural resource assets, environmental impacts and their
interrelationships. Previous experience in weed and ungulate control (especially monitoring and fence
construction), helicopter operations in Hawaii; work with chain saws and digging and cutting tools;
work with herbicides. State of Hawaii certification to apply pesticides. Working knowledge of
Microsoft Word, Excel, Access. Able to record biological data with a Global Positioning System (GPS)
and download data from GPS unit into a computer.

INQUIRIES: Susan Ching Harbin 284-1279 (Oahu).

APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line
application process. Please go to www.rcuh.com, click on “Employment” and navigate to “Job
Announcements/Apply for a Job.” However, if you do not have access to the Internet, you may apply
by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your
qualifications for position and salary history; names, phone numbers and addresses of three
supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax
(808) 956-5022, mail, or hand-deliver to: Director of Human Resources, Research Corporation of the
University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing
date. Online applications and faxed documents must be submitted/received by the closing date (11:59
P.M. Hawaii Standard Time/RCUH receipt time). Mailed documents must be postmarked by the closing
date. Hand-delivered documents must be received by our HR office by 4 P.M. Hawaii Standard
Time/RCUH receipt time. If you have questions on the application process and/or need assistance,
please call (808) 956-3100.

EEO/AA Employer.

Please apply before 01/21/2011