Job Description

Job Title: Conservation and Policy Director

Job ID: 12044

Location: INDONESIA

Full/Part Time: Full-Time

Regular/Temporary: Regular

OFFICE LOCATION
This position is located in Jakarta, Indonesia.

ABOUT US
The Nature Conservancy is the world’s leading conservation organization, working in all 50 states and more than 33 countries. Founded in 1951, the mission of The Nature Conservancy is to preserve the plants, animals and natural communities that represent the diversity of life on Earth by protecting the lands and waters they need to survive.

ESSENTIAL FUNCTIONS
The Director of Conservation and Development Policy plans, implements and coordinates programs to affect government policy and finance across Indonesia in support of TNC’s Global Conservation Priorities. S/he works with TNC’s Triumvirate Leadership in Indonesia to effectively engage governmental entities, in particular finance, planning, bilateral aid, and other Ministries responsible for economic and social development, as well as development missions represented in Indonesia, including USA, Australia, and Europe, to further the Conservancy’s mission of preserving biological diversity for the benefit of both people and nature. In coordination with the Country Representative, the Director/Conservation and Development Policy represents The Nature Conservancy with partner organizations such as other environmental NGOs, private corporations and associations, special interest groups and governmental officials, and works among key government officials to increase policy and public funding support for Asia Pacific Region as well as TNC’s global policy and programs. Duties are highly confidential and require broad and comprehensive knowledge of TNC’s policies as well as prevailing laws and regulations in the Republic of Indonesia. S/he reports to the Regional Director for External Affairs and Policy, is a member of the Asia Pacific External Affairs Team, liaises regularly with TNC’s International Government Relations staff, and assists the Country Representative and other members of Triumvirate Leadership Team with following primary responsibilities:

• Facilitating the sustainability of TNC Indonesia conservation programs through initiating, maintaining and developing policy, institutional, and financial initiatives and partnership with a range of government agencies, multi and bi lateral agencies, communities, and non-governmental organizations.
• Develop, schedule and implement policy and public funding strategies in support of the Coral Triangle and FORSAA Global Priorities, including coordinating participation in regional & international fora.
• Work with others to identify sustainable financing opportunities and coordinate public fund raising efforts for conservation priorities in Indonesia.
• Coordinate with local, regional and international partners and enlist their assistance in support of FORSAA and the Coral Triangle.
• Collate specific country/entity projects and common program needs and where authorized, represent these to international donors and financial and technical assistance agencies.
• Work with communications teams across Indonesia and the region to consolidate key messages.
• Identify and recommend ways to strengthen human resource capacity to implement the policy and public funding strategies within the Global Priorities.
• Circulate lessons learned and best practices from other similar efforts to implementing partner agencies.
• Monitor and evaluate agreed policy and public funding milestones and deliverables on a regional level.
Working closely and consulting regularly with the Program Directors, Director of Communications, Director of Finance, Senior Attorney, and HR and Operations Manager in delivering services related to conservation financing issues.

BASIC QUALIFICATIONS

• Familiar with legal and regulatory framework for international NGOs developing finance mechanism initiative in Indonesia.
• Experience developing and implement complex projects and strategic initiatives in an unstructured environment.
• Experience leading and managing large scale projects, including working with both internal and external stakeholders.
• Experience negotiating complex agreements and introducing as well as running new initiatives.
• International work experience.
• Excellent communications skills (verbal and written) in Bahasa and English.

ADDITIONAL JOB INFORMATION

KNOWLEDGE/SKILLS:
• Deep knowledge on the legal complexity and requirements for international NGOs setting up sustainable funding model in Indonesia.
• Significant international work experience and language skills. (e.g. Spanish, Portuguese, Chinese).
• Strong team player who can build relationships and work collaboratively across the organization and with Conservancy partners.
• Demonstrated ability to successfully develop and implement complex projects in an unstructured environment.
• Outstanding analytical and project management capabilities.
• Superior written and oral communications.
• Willingness and ability to travel several days a month, including internationally, and to work occasional weekends and evenings.
• Negotiates complex agreements.

COMPLEXITY/PROBLEM SOLVING:
• Develops and implements creative ideas to improve overall performance in conservation strategies.
• Formulates, evaluates, and decides broad organizational policies and long-term programs.
• Anticipates, diagnoses, and resolves complex problems and identifies creative solutions.
• Designs, implements, and directs complex and diverse projects, encompassing multiple programs and coordinating the work of other professionals, inside and outside the organization. Incorporates cross-disciplinary knowledge to support program objectives.
• Highly diversified work involves participation in the formulation and evaluation of broad policies and/or long-term programs, or making decisions, which typically have broad organizational impact.
• Directs major projects of strategic importance to the Conservancy through management of multi-disciplinary teams.
• Assesses decisions’ potential impact on colleagues’ work, public image, scientific credibility, and financial and legal standings.

DISCRETION/LATITUDE/DECISION-MAKING:
• Makes decisions based on incomplete or ambiguous information and accepts associated risks.
• Makes independent strategic decisions frequently based on analysis, experience, and judgment.
• Decisions may affect organization’s public image.
• Decision may have maximum financial and/or legal impact on the organization.
• Serves as a team leader for assigned projects and may coordinate the work of others.

RESPONSIBILITY/OVERSIGHT –FINANCIAL & SUPERVISORY:
• Excellent communication and presentation skills.

COMMUNICATIONS/INTERPERSONAL CONTACTS:
• Ability to consistently demonstrate professional, positive, approachable attitude/demeanor and discretion.
• Ability to work collaboratively, with field colleagues, legal division, and operation as well as finance team.
• Requires willingness and ability to travel both domestically and internationally, and to work occasional weekends and evenings.

BENEFITS

The Nature Conservancy offers competitive compensation, excellent benefits, flexible work policies and a collaborative work environment. We also provide professional development opportunities and promote from within. As a result, you will find a culture that supports and inspires conservation achievement and personal development, both within the workplace and beyond.

HOW TO APPLY
Please submit resume and cover letter as one document no later than January 31, 2011, 5:00 p.m. EST.

Visit www.nature.org/careers/, click View Positions and search for this listing by the position title and/or location. All resumes (CVs) and cover letters must be submitted through The Nature Conservancy’s online application system. Please attach them to your application as one document.

If you are having technical problems with the site or application process, contact applyhelp@tnc.org and include job opening ID. Note: Please do not send questions related to specific positions to this e-mail address as they will not be able to be answered. All sections of online application must be completed (e.g. work experience, education and language skills, even if information is included in resume), to be considered for a position.

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EOE STATEMENT

The Nature Conservancy is an Equal Opportunity Employer.