

Hawaii Association of Conservation Districts (HACD)

Oahu Conservation Specialist

Salary

Starting at \$28,000/year

Open Period

Monday, December 6, 2010 to Friday, January 7, 2011

Position Information

Full Time- Yearly contracted position

Duty Location

HACD/USDA-NRCS Office: 99-193 Aiea Heights Drive, Suite 110, Aiea, HI. 96701

How to Apply

Postmark resume and transcripts by Friday, January 7, 2011 to:

HACD, 99-193 Aiea Heights Drive, Suite 110, Aiea, HI 96701

Or you may email or fax your resume and transcripts no later then Friday, Jan 7, 2011 to:

hacdhawaii@gmail.com

Fax: 808-483-8619

Summary

Supports the Soil and Water Conservation Districts (SWCD) in their work with land owners and operators to develop and implement soil and water conservation plans for farms, ranches, housing developments, public buildings, airports, recreation areas, and other land uses.

Essential Duties and Responsibilities

Applies principles of specialized fields of science such as soil science or agriculture to achieve objectives of conservation.

Coordinates and supports SWCD Cooperators in developing conservation plans in accordance with the Natural Resource Conservation Service (NRCS) Field Office Technical Guide (FOTG) Standards to fulfill requirements of the Hawaii County Grading Ordinance; and Hawaii Revised Statutes (HRS) Chapter 342 D&E.

Maintains knowledge of state and federal legal requirements and government reporting regulations affecting soil and water conservation functions and ensures policies, procedures and reporting are in compliance.

Prepares soil conservation plans in cooperation with SWCD and other governmental agencies, farmers, foresters, or urban planners to provide for use and treatment of land according to needs and capability including Total Maximum Daily Load Implementation planning.

Coordinates and assists SWCD cooperators and other governmental agencies in carrying out the application of soil conservation and water quality measures.

Coordinates and assists SWCD cooperators as needed: Conducts land surveys, obtains soil samples, coinciding paperwork, and any other field work in preparation of an environmental needs analysis.

Confers and assists the SWCD in the development, coordination, and implementation of the soil conservation and water quality education programs for presentation to the district cooperators, farmers and land owners.

Confers and assists SWCD cooperators and other governmental agencies in developing and implementing Watershed Based Plans (WBPs). Participate in WBP Watershed Advisory Group (WAG) meetings, and provide technical assistance in the development and implementation of WBPs. Submit reports to the State documenting WBP development and implementation and copies of the WAG meeting minutes and sign-in sheets with the corresponding quarterly status report.

Conduct National Pollutant Discharge Elimination System (NPDES) and/or Construction Inspections as requested by the State Clean Water Branch.

Prepares monthly, quarterly, and annual work plans based on the SWCD's current business plans. Prepare and provide a presentation at the HACD Annual Meeting to attendees regarding your activities and accomplishments.

Other duties may be assigned.

Supervisory Responsibilities

This job has no supervisory responsibilities.

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

Bachelor's degree (B.S.) in agriculture or environmental science from four-year College or university; or one to two years related experience and/or training; or equivalent combination of education and experience.

Computer Skills

Knowledge of Microsoft Word and Excel.

License Required

Type III Driver's License

Language Skills

Ability to read, analyze, and interpret common scientific and technical journals, and legal documents. Ability to respond to common inquiries or complaints from customers, regulatory agencies, or members of the business community. Ability to write articles for publication that conform to prescribed style and format. Ability to effectively present information to top management, public groups, and/or boards of directors.

Mathematical Skills

Ability to apply concepts of basic algebra and geometry.

Reasoning Ability

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable

accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel and talk or hear. The employee is frequently required to sit; reach with hands and arms; climb or balance and stoop, kneel, crouch, or crawl. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus. Must be able to perform Fieldwork which may include: dust, changes in temperature, high altitudes, and occasional inclement weather with accompanying moisture and wet conditions. Must also be able to walk a minimum of 3 miles consecutively, able to swim, able to lift and carry 30 pounds. Able to walk in a muddy field and on slippery surfaces.

Work Environment

The work environment characteristics described here are representatives of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is occasionally exposed to wet and/or humid conditions; outside weather conditions; extreme cold; extreme heat and vibration. The noise level in the work environment is usually moderate.