

Job Description

Job Title: Entomological Assistant III
Job ID: 10629
Project Name: HI Coop Studies Unit (HCSU)
Full/Part Time: Full-Time
Regular/Temporary: Regular

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Job Summary

Regular, Full-Time, RCUH Non-Civil Service position with Pacific Island Ecosystems Research Center's Kilauea Field Station, Hawaii Cooperative Studies Unit (HCSU), located in Hawaii Volcanoes National Park and additional field sites, including Hakalau Forest National Wildlife Refuge on the Island of Hawaii and Hanawi, Kahikinui and Waikamoi areas of Maui. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, and availability of funds.

MINIMUM MONTHLY SALARY: \$2,100/Mon.

DUTIES: Monitor arthropod availability on bird foraging substrates and in bird habitats. Sort and identify ants. Determine ecology, taxonomy, population distribution and dynamics, host or prey preferences and predators of select invertebrates. Collect, enter and perform standard data summarization of field and laboratory data using notebooks and computers. Assist in preparing reports and other published documents.

PRIMARY QUALIFICATIONS: EDUCATION: High School Diploma. EXPERIENCE: Two to four (2-4) years of laboratory and/or field entomology experience (paid or volunteer). ABIL/KNOW/SKILLS: Working knowledge of principles of arthropod collection, identification, and biology. Working knowledge of word processing and spreadsheets. Ability in techniques of arthropod collection, identification, and biology. Ability to work in word processing and spreadsheets. Ability to navigate with compass and map. Must possess a valid driver's license and be able to drive a 4-wheel drive vehicle with manual transmission. Applicants selected will be subject to a Government security investigation and must meet eligibility requirements for access to classified information.

PHYSICAL/MEDICAL REQUIREMENTS: Ability to hike and camp in remote areas and rugged terrain under inclement weather conditions, up to five (5) consecutive days. Able to backpack and lift and carry up to forty (40) pounds. Must be able to climb trees in order to perform data collection.

SECONDARY QUALIFICATIONS: Bachelor's Degree from an accredited four (4) year college or university in Entomology, Biology, Zoology, or other biological discipline. Experience climbing trees or rock walls using single-rope techniques. Experience with GPS units and GIS software. Experience summarizing research methodologies and results. Experience collecting and identifying Hawaiian arthropods. Experience identifying ants.

INQUIRIES: Sharon Ziegler-Chong 933-0759 (Hawaii).

APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022, mail, or hand-deliver to: Director of Human Resources, Research Corporation of the

University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. Online applications and faxed documents must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time). Mailed documents must be postmarked by the closing date. Hand-delivered documents must be received by our HR office by 4 P.M. Hawaii Standard Time/RCUH receipt time. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer.

Please apply before: 11/08/2010

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