

## Job Description

**Job Title:** EMWP Field Assistant  
**Job ID:** 10624  
**Project Name:** Pacific Coop Studies Unit  
**Full/Part Time:** Full-Time  
**Regular/Temporary:** Regular

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### Job Summary

Regular, Full-Time, RCUH Non-Civil Service position with the Pacific Cooperative Studies Unit (PCSU), East Maui Watershed Partnership (EMWP), located in Makawao, Maui. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, and availability of funds.

MINIMUM MONTHLY SALARY RANGE: \$1,664.00-\$2,500/Mo.

**DUTIES:** Serves as a Field Assistant involved in monitoring the native ecosystem and controlling feral animal populations, building and maintaining fence lines, controlling alien plant invasions using mechanical and chemical means, and performing other duties as assigned. Maps invasive species locations, current and proposed fence lines, recording control work and pesticide usage, and assisting in public relations activities. Must adhere to equipment use, maintenance, and inventory of tools, equipment and supplies.

**PRIMARY QUALIFICATIONS:** **EDUCATION:** High School Diploma. **EXPERIENCE:** Up to one (0-1) year of experience in work related to research (feral animal and alien plant control) or agriculture with a land management agency or company. **ABIL/KNOW/SKILLS:** Knowledge of native Hawaiian flora and fauna and threats from alien species. Ability to operate power tools including chain saws, weed eaters, generators, chipper, etc. Must hold a valid current driving license and be able to drive a 4-wheel drive vehicle with manual transmission. Ability to communicate orally and in writing and to comprehend complex verbal and written instructions. **Post Offer/Employment Conditions:** Must be able to complete basic helicopter safety course and rappelling training within twelve (12) months of hire. Must possess First Aid/CPR certification (or be able to obtain the certificate following the training within three (3) months of hire). **PHYSICAL/MEDICAL REQUIREMENTS:** Ability to hike and camp in remote areas and rugged terrain under inclement weather conditions, up to five (5) consecutive days. Able to backpack and lift and carry 50 pounds. Fieldwork may involve elevational changes up to 4,500 feet in a day. Must not be acrophobic (afraid of heights).

**SECONDARY QUALIFICATIONS:** Fieldwork with emphasis on feral animal and alien plant control with a land management agency. Previous fence building or construction experience. Familiarity with computers and data entry. Use of herbicides to control weedy vegetation in a forest environment. College courses or degree from an accredited college or university in Natural Sciences. Possess valid State of Hawaii Hunting License.

**INQUIRIES:** Randy Bartlett 573-6999 (Maui).

**APPLICATION REQUIREMENTS:** The preferred method of applying for a job is through our on-line application process. Please go to [www.rcuh.com](http://www.rcuh.com), click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three

supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022, mail, or hand-deliver to: Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. Online applications and faxed documents must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time). Mailed documents must be postmarked by the closing date. Hand-delivered documents must be received by our HR office by 4 P.M. Hawaii Standard Time/RCUH receipt time. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer.

**Please apply before:** 11/14/2010

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[Return to Previous Page](#)

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