Job Description

Job Title: BIISC Field Assistant (Fauna)
Job ID: 10560
Project Name: Pacific Coop Studies Unit
Full/Part Time: Full-Time
Regular/Temporary: Regular

Job Summary

(2) Regular, Full-Time, RCUH Non-Civil Service position with the Pacific Cooperative Studies Unit (PCSU), Big Island Invasive Species Committee (BIISC), located in Hilo, Hawaii. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, and availability of funds.

MINIMUM MONTHLY SALARY: $1,664 - $2,582/Mo.

DUTIES: Conduct night surveys and use Global Positioning System (GPS) units and Geographic Information System (GIS) software to map Coqui populations and promptly report progress. Treat Coqui frogs with approved chemicals using backpack and pull-tank sprayers. Will maintain all equipment. Will conduct surveys, gather data and control other faunal species using specified methods. Assists BIISC Field Crew staff with other invasive species control work.

PRIMARY QUALIFICATIONS: EDUCATION: High School Diploma. EXPERIENCE: Up to one (0-1) year of experience in field activities related to agricultural or natural resources management. ABIL/KNOW/SKILLS: Able to use hand cutting tools, gas-powered tools and equipment. Able to apply pesticides and use necessary pesticide application equipment. Must possess a valid driver's license, and able to safely operate 4-wheel drive project vehicles, with manual transmissions, with a trailer, both on and off-road. Must possess the American Red Cross Certification in First Aid/CPR (or be able to obtain the certificate following the training provided within 6-month new hire probationary period. Post Offer/Employment Conditions: Obtain a Department of Transportation Physical Examination Certification for driving vehicles over 10,001 pounds. Must be able to complete basic helicopter safety course within twelve (12) months of hire. PHYSICAL/MEDICAL REQUIREMENTS: Able to backpack and lift and carry fifty (50) pounds. Exposure to stinging/biting insects. Control work requires strenuous field activity.

SECONDARY QUALIFICATIONS: At least one (1) year of experience in field activities related to agricultural or natural resources management. Able to read and navigate with topographic maps and compass. Experience with Global Positioning System (GPS), towing trailers, and using and maintaining gas-powered devices.

INQUIRIES: Raymond McGuire 217-5856 (Hawaii).

APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022, mail, or hand-deliver to: Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing
date. Online applications and faxed documents must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time). Mailed documents must be postmarked by the closing date. Hand-delivered documents must be received by our HR office by 4 P.M. Hawaii Standard Time/RCUH receipt time. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer.

Please apply before: 10/08/2010