Job Description

Job Title: ENDER Terrestrial Agenda Graduate Scholar
Job ID: 10367
Project Name: UHH/EPSCR
Full/Part Time: Part-Time
Regular/Temporary: Regular

Job Summary
Non-Regular, Part-Time (50% FTE), Limited Term (through Academic Year 2010-2011), RCUH Non-Civil Service position with Kiawe Invasion Project, located in Hilo, Hawaii. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, and availability of funds.

MINIMUM MONTHLY SALARY: $1,229.50/Mo. (@ 50% FTE).

DUTIES: Assist faculty members in the EPSCoR ENDER (Terrestrial Agenda) program with various duties to enable research on the part of the faculty member as well as the candidate. Assist in performing technical experiments, setting up field and laboratory projects, ordering basic materials, and monitoring other laboratory users for compliance for basic safety and scientific procedures, performing library research regarding scientific projects, collecting and analyzing scientific data, and write up results for public dissemination.

PRIMARY QUALIFICATIONS:
EDUCATION: Bachelor's Degree from an accredited four (4) year college or university and acceptance to or enrollment in a Master's Degree Program related to the work described in Major Duties and Responsibilities section. ABIL/KNOW/SKILLS: Must be able to organize multiple tasks and prioritize with little or no supervision. PHYSICAL/MEDICAL REQUIREMENTS: Must be able to perform field-related activities such as gathering specimens in an outdoor, unimproved setting.

SECONDARY QUALIFICATIONS: Possess the interest required to allow for independent pursuit of research and set-up of laboratory experiments and field exercises. Prior experience with ecological field studies. Must be accepted into or enrolled in the TCBES Master's Degree program. Preference will be given to students in their first or second year of the TCBES graduate degree program and those choosing to pursue research that aligns with the EPSCoR program (award OIA0556457).

INQUIRIES: Dr. Rebecca Ostertag 974-7361 (Hawaii).

APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022, mail, or hand-deliver to: Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. Online applications and faxed documents must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time). Mailed documents must be postmarked by the closing date. Hand-delivered documents must be received by our HR office by 4 P.M. Hawaii Standard Time/RCUH receipt time. If you have questions on the application process and/or need assistance please call: 971-0215.
assistance, please call (808)956-3100.

EEO/AA Employer.

**Please apply before:** 07/15/2010