Job Description

Job Title: NARS Field Assistant (Kauai)
Job ID: 10348
Project Name: Pacific Coop Studies Unit
Full/Part Time: Full-Time
Regular/Temporary: Regular

Job Summary

Regular, Full-Time, RCUH Non-Civil Service position with the Pacific Cooperative Studies Unit (PCSU), assigned to State of Hawaii, Dept. of Land and Natural Resources, Division of Forestry and Wildlife (DOFAW), Natural Area Reserves System (NARS), located at Lihue, Kauai. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, and availability of funds.

MINIMUM HOURLY RATE: $9.60/Hr.

DUTIES: Assists professional staff with management/monitoring of Natural Area Reserves on Kauai. Work includes control of alien plants and feral animals, building and maintaining fences, monitoring and mapping native and introduced plant species, and other duties as assigned. Performs simple maintenance on tools and vehicles, operates equipment such as chainsaw and other small power tools, Global Positioning Systems (GPS), handheld radios, cameras, etc. Operates 4WD trucks or All-Terrain Vehicles. Assists with collection of various data in the field and entry of data into computers, preparation of simple maps, and other tasks related to keeping accurate records of field work accomplished.

PRIMARY QUALIFICATIONS: EDUCATION: High School Diploma. EXPERIENCE: Up to one (0-1) year of experience in work related to research (feral animal and alien plant control) or agriculture with a land management agency or company. ABIL/KNOW/SKILLS: General knowledge of native Hawaiian flora and fauna and threats from alien species. Ability to operate power tools including chain saws, weed eaters, generators, chipper, etc. Must hold a valid driver's license and be able to drive a 4-wheel drive vehicle with manual transmission. Must possess or be able to obtain the American Red Cross certification in First Aid /CPR with three (3) months of hire Must be able to complete basic helicopter safety course training within 12 months of hire. Must be able to pass federal firearms certification or National Rifle Association firearms certification and legally possess firearms. PHYSICAL/MEDICAL REQUIREMENTS: Able to lift and carry up to 50 pounds.

SECONDARY QUALIFICATIONS: Fieldwork with emphasis on feral animal and alien plant control with a land management agency. Previous fence building or construction experience. Familiarity with computers and data entry. Use of herbicides to control weedy vegetation in a forest environment. College courses or Associates Degree from an accredited college or university in Natural Sciences. Hunting experience and possession of valid State of Hawaii Hunting License.

INQUIRES: Michael Wysong 639-3827 (Kauai).

APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three
supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022, mail, or hand-deliver to: Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. Online applications and faxed documents must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time). Mailed documents must be postmarked by the closing date. Hand-delivered documents must be received by our HR office by 4 P.M. Hawaii Standard Time/RCUH receipt time. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer.

Please apply before: 07/12/2010