Job Description

Job Title: Fuel Reduction Field Assistant
Job ID: 10341
Project Name: Pacific Coop Studies Unit
Full/Part Time: Full-Time
Regular/Temporary: Regular

MINIMUM MONTHLY SALARY RANGE: $1,799.00 - $2,791.00/Mo.

DUTIES: Conducts field operations to implement Kauai fire mitigation projects within Kauai’s Forest Reserves. Works in the field, as directed, to control and/or remove roadside and natural area fuel loads to establish and enhance existing fire break roads and safety zones. Assist supervisor in keeping records of treatment and control areas. Responsible for office/base-yard work including but not limited to, maintaining field gear (vehicles and equipment), scheduling, planning, logistics and documentation of day-to-day fieldwork and recording and analyzing data using conventional means and computer aided programs.

PRIMARY QUALIFICATIONS: EDUCATION: High School Diploma. EXPERIENCE: At least one (1) year of experience working in natural resources or related field (i.e. agriculture, tree services) in Hawaii. Experience needs to be documented and acquired under the employment of an academic institution, governmental agency, private company, non-profit organization in the appropriate field and can include internships and accredited volunteer work. (Associate's Degree in the field of Forestry, Botany or Natural Resource Management may be substituted for one (1) year of experience. ABIL/KNOW/SKILLS: Have basic knowledge of native Hawaiian Flora and Fauna and basic knowledge of application of herbicides. Ability to understand and carry out oral and written instructions, plan details and make necessary preparations to accomplish job assignments. Able to use a personal computer (PC), Global Positioning System (GPS), compass, and maps. Able to use or have a willingness to learn to use various mechanized power tools effectively and safely. Must possess a valid driver's license and be able to drive a 4-wheel drive vehicle with manual transmission. Post Offer/Employment Condition: Ability to obtain State of Hawaii Certification for Application of Restricted Use Pesticides within 6-month new hire probation period. PHYSICAL/MEDICAL REQUIREMENTS: Must have First Aid/CPR certificate or ability to complete within three (3) months of hire. Ability to hike and camp in remote areas and rugged terrain under harsh weather conditions, up to five (5) consecutive days. Able to backpack and lift and carry fifty (50) pounds.

SECONDARY QUALIFICATIONS: Field experience in a natural resource program to protect ecosystems in Hawaii and elsewhere. Awareness of Hawaiian biota and their threats. Possesses chainsaw and herbicide use experience.

INQUIRIES: Patrick Porter 241-3770 (Kauai).

APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job.
Announcements/Apply for a Job.” However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022, mail, or hand-deliver to: Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. Online applications and faxed documents must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time). Mailed documents must be postmarked by the closing date. Hand-delivered documents must be received by our HR office by 4 P.M. Hawaii Standard Time/RCUH receipt time. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer.

Please apply before: 07/13/2010