Job Description

Job Title: JIMAR PIFSC Social Research Project Manager
Job ID: 10146
Project Name: JIMAR
Full/Part Time: Full-Time
Regular/Temporary: Regular

MINIMUM MONTHLY SALARY: $3,620/Mon.

DUTIES: Serves as project manager for research projects working with the Human Dimensions Research Program, at the Pacific Islands Fisheries Science Center. Tracks projects, coordinates work among contractors and other employees as needed. Ensures deadlines are met, writes proposals for funding, tracks manuscripts through the review process, and ensures compliance with applicable University and Federal policies and procedures. Projects are multi-faceted and focus on a wide range of interactions among society, culture, and natural resourcemarine management. Works on select social research projects and reports, including develop research designs, conduct interviews, analyze data, make presentations to professional and lay groups, and write reports for publication.

PRIMARY QUALIFICATIONS: EDUCATION: Master's Degree from an accredited college or university in social science or marine policy. Regardless of degree, field of study should contain elements of both social science and marine policy/management. EXPERIENCE: Three to five (3-5) years of experience in the social science/marine policy field beyond a Bachelor¿s Degree. ABIL/KNOW/SKILLS: Strong knowledge of the following: social science theory and research methods; qualitative research analysis; human dimensions of marine policy and management; biology/ecology knowledge sufficient to explore ecosystem interactions among biophysical and human ecosystem components. Ability to manage and coordinate projects; strong writing and speaking skills; ability to collect information in a variety of field settings and conditions; statistical analysis using SPSS, SAS, or similar program. Post Offer/Employment Conditions: Must meet the US Department of Commerce, National Oceanic and Atmospheric Administration security requirements for working in a federal facility which includes being fingerprinted and having a federal background check performed.

SECONDARY QUALIFICATIONS: Ability to organize workshops or symposia. Familiarity with geographic information system programs and analyses.

INQUIRIES: Nicole Wakazuru 956-5018 (Oahu).

APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax.
(808) 956-5022, mail, or hand-deliver to: Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer.

Please apply before: 04/06/2010