Job Description

Job Title: 'Alala Outreach Coordinator
Job ID: 29584
Project Name: Pacific Coop Studies Unit
Full/Part Time: Full-Time
Regular/Temporary: Regular

MINIMUM MONTHLY SALARY: Salary commensurate with qualifications.

DUTIES: Develops and implements a targeted outreach plan to promote community support and landowner cooperation using a variety of formal and informal outreach methods. Provide communities with the latest news on captive breeding and management efforts of the 'Alala and community efforts to recover the species. Coordinates and establishes a "Friends of the 'Alala group". Coordinates and conducts in-reach with public and private partners, both locally and nationally, and will work with other outreach professionals across the State to coordinate messaging and leverage resources. Develops news releases and coordinates special activities such as exhibits, fundraisers, volunteer activities, stakeholder and landowner participation to promote 'Alala recovery in local and broader media channels. Provide updates and reports to the 'Alala Recovery Team, U.S. Fish and Wildlife Service, and the Division of Forestry and Wildlife. Assist in obtaining funding for recovery efforts via governmental and non-governmental sources and soliciting assistance from local groups and partner organizations.

PRIMARY QUALIFICATIONS: EDUCATION: Bachelor's Degree from an accredited four (4) year college or university in Natural Resources, Environmental Science, Hawaiian Studies, Politics, Communications, Public Relations, Marketing or related field. EXPERIENCE: Two to four (2-4) years of leadership experience in public outreach with community-based indigenous resource or cultural issues. Two to four (2-4) years of experience in community organization and social networking to address biological, cultural, or political issues. ABIL/KNOW/SKILLS: Working knowledge of Hawaiian culture and natural history of the Hawaiian Islands, particularly for the Big Island of Hawaii. Knowledge of current community natural resource and cultural issues. Basic knowledge of issues related to restoration ecology, predator control, ungulate management, and endangered bird recovery. Knowledge of Hawaii-specific conservation controversies, media relations, graphic design, social networking, and community outreach. Strong communication, interpersonal skills, and conflict resolution skills. Able to use basic computer program (Microsoft word, excel). Able to develop and implement a wide variety of outreach activities, including written, oral, online, and interactive communications, message development, and education and public awareness events. Ability to lead and train others, including community groups and volunteers. Able to learn and communicate basic 'Alala biology and habitat requirements to the lay public. Post Offer/Employment Conditions: Must possess the American Red Cross Certification in First Aid/CPR (or be able to obtain the certificate following the training provided within three (3) months of hire). Must be able to pass a post offer criminal background check. PHYSICAL/MEDICAL REQUIREMENTS: Ability to hike in remote areas and rugged terrain under inclement weather conditions.

SECONDARY QUALIFICATIONS: Experience working with conservation managers and community groups to resolve conflicts and successfully implement natural resource management objectives.

INQUIRIES: Scott Fretz 587-4187 (Oahu).

APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022 or mail to Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer.

Please apply before: 01/27/2010