Job Description

**Job Title:** Ungulate Program/Elepaio Stabilization Coordinator

**Project Name:** Pacific Coop Studies Unit

**Full/Part Time:** Full-Time

**Regular/Temporary:** Regular

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**MINIMUM MONTHLY SALARY:** $3,837/Mon.

**DUTIES:** Oversees programs related to Ungulate Management in the Makua Implementation Plan (MIP) and Oahu Implementation Plan (OIP). Acts as the central clearing house for ungulate actions program wide. Implements field and office work related to ungulate control actions in the Makua and Oahu Implementation Plans. Field work involves but is not limited to: fence line route determination and construction, ungulate surveying and control, logistical coordination for fencing and hunting operations, field inspection and quality control of fencing projects, education of staff with regard to ungulate monitoring, control, and fence inspection and maintenance. Office and administrative duties include but are not limited to: Management Unit Ungulate Plan development to outline ungulate control and monitoring, scheduling database tasking oversight and QAQC, year end report coordinating and writing, partner coordination, public outreach and education, and coordination with volunteer hunters. Co-manages elepaio stabilization program with small vertebrate program manager with to include: cooperating in the development of management plans and year end reports, assisting with bird banding and surveying operations and inspecting contractor performance.

**PRIMARY QUALIFICATIONS:**

**EDUCATION:** Bachelor's Degree from an accredited four (4) year college or university in Biological, Biomedical, or Environmental Science with basic/related biology courses

**EXPERIENCE:** Three to five (3-5) years of experience dealing with biological resources in Hawaii.

**ABIL/KNOW/SKILLS:** Knowledge of and/or expertise in ungulate control and monitoring strategies. Knowledge of fence construction techniques and materials. Knowledge about ungulate trapping techniques. Knowledge of safe firearms use and handling procedures. Knowledge of Oahu Elepaio management and monitoring techniques. Experience with natural resource helicopter operations. Ability to use altimeter, compass and maps. Ability to hike in steep, remote and mountainous terrain. Able to rappel. Ability to use Microsoft Office computer programs. Skill in use of firearms for ungulate control. Must possess a valid driver’s license and be able to drive a 4-wheel drive vehicle. Must be able to obtain First Aide/CPR certification. Must have Hawaii Hunter Education Course Certificate. Must be certified as a National Rifle Association Instructor. Must be certified in chainsaw operation and safety. Post Offer/Employment Conditions: Must be able to complete the following: Basic helicopter safety course (within twelve (12) months of hire), Restricted Pesticide Applicator (within twelve (12) months of hire), First Aid/CPR training (within three (3) months of hire), Rappelling training (within twelve (12) months of hire). Optional Post Offer/Employment Conditions: If selected for the following activities, must complete training and be approved by RCUH/PCSU: Firefighting (mop up); Fire training course by National Wildfire Coordinating Group, Tree climbing (course by Arborist).

**PHYSICAL/MEDICAL REQUIREMENTS:** Able and willing to conduct work under...
dirty, muddy, rainy or sunny, hot or cold, and strenuous outdoor conditions (e.g. extreme weather, mosquitoes, steep terrain). Able to hike up to ten (10) miles per day, backpack with up to thirty-five (35) pounds of weight, and camp in remote areas and rugged terrain for up to four (4) days at a time. Optional firefighting duties require the ability to walk three (3) miles carrying forty-five (45) pounds within forty-five (45) minutes.

SECONDARY QUALIFICATIONS: Education and experience in programs managing rare and endangered species and ecosystems on Army lands in Hawaii. Knowledge of Department of the Army natural resources programs in general and the policy, organizational contexts within which they are managed - especially safety and logistical requirements necessary to plan field operations around Army training schedules. Knowledge of Federal, State, and local environmental laws. State of Hawaii certification to apply pesticides. Ability to record biological data with a GPS and utilize GIS. Familiarity with biological database application and maintenance.

INQUIRIES: Dietra Myers-Tremblay 655-9175 (Oahu).

APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022 or mail to Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer.

**Please apply before:** 07/29/2009