Job Description

Job Title: Plant Propagation Assistant
Job ID: 29292
Project Name: Pacific Coop Studies Unit
Full/Part Time: Full-Time
Regular/Temporary: Regular

MINIMUM MONTHLY SALARY: $2,024-$3,140.

DUTIES: Assist in the propagation and maintenance of native Hawaiian plants, including rare, threatened and endangered species. Under the direction of Plant Holding Shelter (PHS)/Horticultural Specialist, will perform routine greenhouse maintenance and repairs, manage plant pathogens and insect pests, conduct weed and rat abatement activities, follow greenhouse phytosanitary procedures and decontaminate plants prior to outplanting. Keep accurate nursery records and assist in the maintenance of the plant propagation data base. Under the direction of PHS/Horticultural Specialist and Natural Resource Management Coordinators, may also assist in field activities such as plant propagule collection, outplanting installation and monitoring.

PRIMARY QUALIFICATIONS: EDUCATION: At least two (2) years of college coursework. EXPERIENCE: One to three (1-3) years of professional experience in plant propagation techniques in landscaping, nursery or greenhouse management industry. (Bachelor's Degree from an accredited four (4) year college or university in Horticulture or related discipline may substitute for some/all experience depending on overall qualifications). ABIL/KNOW/SKILLS: Basic knowledge of principles of plant propagation, irrigation design and construction, pest identification and control, safe application of pesticides and fertilizer. Good working knowledge of computers, word-processing and databases. Must possess a valid driver's license. Ability to obtain a State of Hawaii Certification for Application of Restricted Use Pesticides within one (1) year of hire. Must be able to complete basic helicopter safety course within twelve (12) months of hire. Must obtain State of Hawaii Certification for Application of Restricted Use Pesticides within one (1) year of hire. Must be able to obtain American Red Cross First Aid/CPR certification within three (3) months of hire. PHYSICAL/MEDICAL REQUIREMENTS: Considerable amount of bending, stooping, crouching and lifting loads up to fifty (50) pounds are required.


INQUIRIES: Dietra Myers Tremblay 655-9175 (Oahu).

APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply...
by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022 or mail to Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer.

Please apply before: 08/14/2009