Job Description

Job Title: Government Relations Advisor - Papua New Guinea
Job ID: 11159
Location: PAPUA NEW GUINEA
Full/Part Time: Full-Time
Regular/Temporary: Regular

ESSENTIAL FUNCTIONS

The Papua New Guinea (PNG) Government Relations (GR) Advisor develops, coordinates and/or implements a strategy to further the work of the Conservancy and its conservation partners through interaction with government, and multinational agencies. The GR Advisor will:
• Focus on policy initiatives which provide conservation opportunities and/or impact our conservation programs.
• Identify conservation policy opportunities, and evaluate the potential for TNC and NGO partner involvement.
• Help manage and maintain existing national Government relationships in PNG, and seek opportunities to strengthen TNC’s role and reputation with other relevant agencies.
• Implement a program of technical assistance and training opportunities to build partner capacity for direct policy work at the national and multinational level.
• Liaise with Conservancy Asia-Pacific external affairs team on regional policy initiatives, such as the Coral Triangle Initiative, to provide and extract useful lessons and experience and coordinate on joint policy approaches for PNG, and where appropriate, for the Solomon Islands.
• Work closely with PNG staff to provide national linkages and support for conservation initiatives at the provincial and local levels.
• Serve as contact with the external professional community in the policy arena to keep abreast of new developments and opportunities that may be useful to the Conservancy and partners and to report on and share the Conservancy’s experiences with others.
• Forge and maintain relationships between TNC and bilateral and multilateral agencies, such as the EU and AusAID/Australia.
• Help to raise funds for TNC Melanesia Program and partners in PNG, and where feasible, for the Solomon Islands, to support the Coral Triangle Program and Initiative, Asia-Pacific Forest program components in Melanesia, and/or other priority projects, by jointly developing proposals, negotiating with national, bilateral and multilateral agencies and donor cultivation as needed.

BASIC QUALIFICATIONS

• We are looking for a person with a good combination of education and experience., for example, Bachelor’s degree and 6 years related experience including 3 years experience in an International Policy related field; Experience in the environment and natural resources sector an asset.
• Fluency in English and Melanesia pidgin.
• Experience in project design, coordination and implementation.
• Experience preparing and presenting project proposals, negotiating, and/or working in partnership with other organizations in a collaborative and advisory capacity.

ADDITIONAL JOB INFORMATION
OTHER KNOWLEDGE/SKILLS:

• Working knowledge of current trends in conservation policy in Melanesia and the Pacific.
• Excellent communications and interpersonal skills, and demonstrated experience in partnership-building and relationships management
• Understanding of and relevant experience in Melanesia culture.
• Demonstrated knowledge and experience working in Melanesia and the Pacific Region.
• Ability to set objectives and manage performance of teams, including staff and partners that are not supervised directly

COMPLEXITY/PROBLEM SOLVING:

• Diagnoses complex problems and identifies creative solutions.
• Cultivates the creative ideas of others to identify potential solutions. Experiments to find creative solutions – Thinks outside the box.
• Designs, implements and coordinates multiple complex projects, setting and meeting deadlines and ensuring program accountability.

DISCRETION/LATITUDE/DECISION-MAKING:

• Significant opportunity to act independently within broad program goals.
• Makes strategic decisions based on analysis, experience and judgment.
• Decisions may have program-wide impact.

BENEFITS

The Nature Conservancy offers competitive compensation, excellent benefits, flexible work policies and a collaborative work environment. We also provide professional development opportunities and promote from within. As a result, you will find a culture that supports and inspires conservation achievement and personal development, both within the workplace and beyond.

HOW TO APPLY

Please submit resume and cover letter as one document no later than June 22, 2009.

Visit www.nature.org/careers/, click View Positions and search for this listing by the position title and/or location. All resumes (CVs) and cover letters must be submitted through The Nature Conservancy’s online application system. Please attach them to your application as one document.

If you are having technical problems with the site or application process, contact applyhelp@tnc.org and include job opening ID. Note: Please do not send questions related to specific positions to this e-mail address as they will not be able to be answered.

All sections of online application must be completed (e.g. work experience, education and language skills, even if information is included in resume), to be considered for a position.

EOE STATEMENT

The Nature Conservancy is an Equal Opportunity Employer.