Job Description

Job Title: PCSU Resource Ambassador (Kaena Point, Oahu)
Job ID: 29233
Project Name: Pacific Coop Studies Unit
Full/Part Time: Full-Time
Regular/Temporary: Regular

Job Summary

Regular, Full-Time, RCUH Non-Civil Service position with the Pacific Cooperative Studies Unit (PCSU), located at Kaena Point Natural Area Reserve and Kaena Point State Park on the Island of Oahu. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, and availability of funds.

MINIMUM MONTHLY SALARY: $2,105.00 - $3,266.00.

DUTIES: Provides professional and educational services at Kaena Point Natural Area Reserve and Kaena Point State Park, on the Island of Oahu. Provides interpretive services for visitors and other users. Interacts with users to provide necessary information on health and safety precautions, and cultural and natural resource information. Manages reserve and park operations including monitoring and periodic maintenance of reserve facilities including trails, roads, and parking. Conducts periodic field inspections in resource areas. Regularly interacts with visitors to the reserve including, cultural practitioners, State DLNR staff, County staff, community groups, researchers, and recreational visitors (hikers, beach users). Educating visitors about the resources to discourage rule violations that degrade native ecosystems by, and provide a visible presence. Supervises and directs volunteers and community service projects in the area. Trained in first aid, acts as a first responder in emergency situations and follows established safety procedures. Coordinates activities with other agencies. Notes and reports rule violations or safety problems to the appropriate authorities.

PRIMARY QUALIFICATIONS: EDUCATION: High School Diploma. EXPERIENCE: Two to four (2-4) years of experience directly related to some/all of the job duties including experience working and interacting with the general public (Bachelor's or Master's Degree in related field of study may be submitted for some/all experience requirements). ABIL/KNOW/SKILLS: Basic knowledge of interpretive techniques and materials; resource conservation; marine and coastal resources and marine and coastal ecology. Familiarity with the natural and cultural history of Hawaii. Must possess and maintain a valid driver's license. Ability to drive a 4-wheel drive vehicle. Ability to ride a mountain bicycle or ATV safely while conducting the duties of this position. Effective verbal communication skills for public interaction. Must possess the American Red Cross Certification in First Aid/CPR (or be able to obtain the certificate following the training provided). PHYSICAL/MEDICAL REQUIREMENTS: Must be able to hike long distances with heavy loads, swim, snorkel, and be able to lift fifty (50) pounds.

SECONDARY QUALIFICATIONS: Bachelor's Degree from an accredited four (4) year college or university in a field related to duties (Natural or Cultural Resource Management, Geography or other Natural Sciences, Hawaiian Studies, Education, Interpretation). First responder or other safety training. Experience working in natural and cultural interpretation or leading volunteer trips. Knowledge of the Kaena Point area.

INQUIRIES: Emma Yuen 587-4170 (Oahu).
APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022 or mail to Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer.

Please apply before: 06/24/2009