Job Description

Job Title: Fagatele Bay NM Sanctuary Superintendent
Job ID: 29228
Project Name: Fagatele Bay Marine Sanctuary
Full/Part Time: Full-Time
Regular/Temporary: Regular

Job Summary

Regular, Full-Time, RCUH Non-Civil Service position with the Fagatele Bay National Marine Sanctuary, located on Tutuila in Pago Pago, American Samoa. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, and availability of funds.

MINIMUM MONTHLY SALARY: $4,935/Mon.

DUTIES: Oversight responsibility for Fagatele Bay National Marine Sanctuary in American Samoa. Manages Human Resources in developing and implementing strategies, activities, policies, regulations, management plans, and programs to conserve, protect, enhance, restore, investigate, and manage sanctuary resources. Makes decisions or recommendations to senior sanctuary leadership based on data for effectiveness of such actions. Serves as the policy and planning authority and the expert advisor to top managers and outside officials on a management function or major extramural program for a bureau or major line component. Develops, recommends, and implements policies that lead directly to the accomplishment of major programs. Serves as the principal administrative advisor to the Principal Investigator with operational responsibility for budget, procurement, personnel, and/or other administrative functions.

PRIMARY QUALIFICATIONS:

EDUCATION: Master's Degree from an accredited college or university in Environmental Management or related field.

EXPERIENCE: Seven to ten (7-10) years experience in a position equivalent to Sanctuary Superintendent. Must include five to seven (5-7) years of supervisory experience and five to ten (5-10) years as a program manager or equivalent in an environmental management field. National and international experience in planning, environmental policy development and implementation. Experience working with the National Marine Sanctuary system.

ABIL/KNOW/SKILLS: Knowledge of coastal and marine processes and management. Knowledge of marine and coastal regulatory mechanisms and programs. Familiarity and experience with Samoan culture. Authoritative mastery of all aspects of a major management functions including concepts, laws, and public policy issues. Ability to assess the political and institutional environment. Ability to analyze and relate complex variables to a specific policy issue and frame feasible options. Ability to represent the organization and present controversial issues and recommendations orally and in writing. Ability to perform the full range of supervisory functions, including planning/assigning/reviewing work; providing or arranging training and development; and evaluating performance.

SECONDARY QUALIFICATIONS: Proficient in reading and writing in the Samoan language.

INQUIRIES: Kelley Sage 397-2404 (Oahu).

APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your...
qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022 or mail to Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer.

**Please apply before:** 06/07/2009