Job Description

Job Title: JIMAR Economic & Data Survey Associate
Job ID: 29157
Project Name: JIMAR
Full/Part Time: Full-Time
Regular/Temporary: Regular

MINIMUM MONTHLY SALARY: $2,459.00 - $3,815.00.

DUTIES: Performs database management and assists with conducting research on fisheries economics in support of fisheries management in the Pacific Islands areas. Develops a database for recording relevant information and entering the data, operates databases from multiple data sources, conducts statistical analysis, and reports on data summary. Conducts field surveys of various fisheries in Hawaii, including longline vessels and small boats through a mail-out survey or by conducting person-to-person interviews to collect economic data.

PRIMARY QUALIFICATIONS: EDUCATION: Bachelor's Degree from an accredited four (4) year college or university in a Social Science (Economics, Agricultural and Resource Economics, Business, Geography, Planning, Statistics, Political Science) or related field. EXPERIENCE: One to three (1-3) years of related experience. Experience should include database management, conducting interviews, conducting economic field work research, analyzing data, and developing databases, experience communicating verbally with a variety of individuals. A Master's Degree from an accredited college or university in a related field may substitute for one (1) year of experience.

ABIL/KNOW/SKILLS: Knowledge of economic and statistic research methods and quantitative data analysis. Ability to utilize MS Access or FoxPro database software. Skills and experience in the collection and management of primary and secondary economics data. Evidence of strong verbal communication skills and the ability to maintain a friendly yet highly professional demeanor during in-depth conversations. Ability to integrate quantitative and qualitative information in a database such as Access. Post Offer/Employment Conditions: Must meet the US Department of Commerce, National Oceanic and Atmospheric Administration security requirements for working in a federal facility which includes being fingerprinted and having a federal background check performed. PHYSICAL/MEDICAL REQUIREMENTS: Must be capable of conducting interviews in a variety of field settings, including offices, boats, businesses, docks, and private residences.

SECONDARY QUALIFICATIONS: Knowledge or experience working with Hawaii's fishing community. Knowledge or experience in database programming with Oracle or FoxPro.

INQUIRIES: Nicole Wakazuru 956-9465 (Oahu).

APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply...
by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022 or mail to Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer.

Please apply before: 04/21/2009