Job Description

Job Title: Oahu Plant Extinction Prevention Coordinator
Job ID: 29020
Project Name: Pacific Coop Studies Unit
Full/Part Time: Full-Time
Regular/Temporary: Regular

Job Summary

Regular, Full-Time, RCUH Non-Civil Service position with the Pacific Cooperative Studies Unit (PCSU), Plant Extinction Prevention (PEP) program, performing rare plant conservation actions to prevent the extinction of critically rare species that have fewer than fifty (50) wild plants remaining (i.e., PEP species). Work will be conducted on lands controlled by the Hawaii Department of Land and Natural Resources, U.S. Army, and private landowners, in conjunction with the Koolau Watershed Partnership, located on the island of Oahu, Hawaii. Continuation is dependent upon program/operational needs, satisfactory work performance, and availability of funds.

MINIMUM MONTHLY SALARY: $2,705/Mon.

DUTIES: Develops PEP goals and objectives specific to Oahu. Responsible for coordinating and leading the field work, including, but not limited to: rare plant collection, monitoring, and surveys; management actions such as invasive plant control, invertebrate and vertebrate pest control, ungulate control; and out planting. Administrative and data management responsibilities include recording, managing and analyzing field data using computer aided programs such as GIS and relational databases; documenting day to day activities using standard formats; and preparing three-month, six-month, and annual reports of activities. Each island coordinator is responsible for decisions affecting their island. Establishes and maintains collaborative relationships with the U.S. Fish and Wildlife Service, Hawaii Department of Land and Natural Resources, U.S. Army, The Nature Conservancy of Hawaii, and the Koolau Watershed Partnership. Field work is carried out in collaboration with these agencies and must be conducted in accordance with all applicable Army, Federal, and State regulations and laws, especially regarding endangered species, safety and health, and pesticides.

PRIMARY QUALIFICATIONS: EDUCATION: Bachelor's Degree from an accredited four (4) year college or university in Biological, Biomedical, or Environmental Science with basic/related biology courses (Bachelor's Degree in non-related field with one to three (1 -3) years of experience managing natural resources in Hawaii will be accepted). EXPERIENCE: One to three (1 -3) years of experience dealing with biological resources in Hawaii. Experience needs to be documented well and acquired under the employment of an academic institution, governmental agency, private company, and non-profit organization in the appropriate field. ABIL/KNOW/SKILLS: Ability to use altimeter, compass and maps. Computer literate. Ability to record biological data with a Global Positioning System (GPS) and download data from GPS unit into computer. Must possess valid driver's license and ability to drive 4-wheel drive vehicle. Able and willing to obtain training and/or certification for rappelling, chainsaw operations, restricted pesticide application, and helicopter training, as needed. Must be able to complete basic helicopter safety course training, external sling load training; rappelling training; and chainsaw training within twelve (12) months of hire as required by the job. Must be able to obtain restricted pesticide applicator certification within 18 months of hire. Post offer/employment conditions are contingent on availability of training and on funding. Candidate will not be expected to carry out the activities without appropriate training and certification. PHYSICAL/MEDICAL REQUIREMENTS: Able and willing to conduct work under dirty, muddy, rainy or sunny, hot or cold, and strenuous outdoor conditions (e.g. extreme weather, mosquitoes, steep terrain). Able to hike up to ten (10) miles per day.
backpack with up to thirty-five (35) pounds of weight, and camp in remote areas and rugged terrain for up to four (4) or five (5) consecutive days at a time.


INQUIRIES: Joan Yoshioka 974-4388 (Oahu).

APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022 or mail to Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. If you have questions on the application process and/or need assistance, please call (808)956-3100. EEO/AA Employer.

Please apply before: 01/22/2009