Job Description

Job Title: JIMAR PFRP Research Associate
Job ID: 29017
Project Name: JIMAR
Full/Part Time: Full-Time
Regular/Temporary: Regular

MINIMUM MONTHLY SALARY: $2,320/Mon.

DUTIES: Works with scientists and staff in the Pelagic Fisheries Research Program (PFRP) to support field, lab and computer-based research, including sea-going operations, data analysis, publication and interaction with the public. Duties include but are not limited to: data management, analysis and contribution to scientific papers and proposals; fish capture, handling and tagging; biological and oceanographic sampling; photo/video documentation; ordering, maintenance and calibration of supplies and equipment; pre- and post-cruise organization; and assistance with reporting and public outreach. “Type A” incumbents will have SCUBA Diving responsibilities. “Type B” incumbents will not have SCUBA Diving responsibilities. Assignment to “Type A” or “Type B” will be based on ability to pass training and certification in the University of Hawaii Diving Safety Program.

PRIMARY QUALIFICATIONS: EDUCATION: Bachelor's of Science degree from an accredited four year college or university in a natural science field. EXPERIENCE: One to three (1-3) years of experience working in scientific research projects, environmental/engineering fields, fisheries observer programs or commercial fisheries which included seagoing experience including multi-day trips, handling of small vessels and basic navigation, maintenance of equipment, working in a laboratory environment, purchasing/maintaining supplies and equipment. ABIL/KNOW/SKILLS: Working knowledge of computers, data entry, data manipulation, data analysis, fisheries, fishing, and equipment maintenance and repair. Must possess good written and verbal communication skills. Proficiency with basic office productivity software tools such as Microsoft Word, Excel, PowerPoint, and familiarity with data entry, data manipulation and data analysis. Possess a valid driver's license to maintain gear inventory and transport equipment. Proficient with digital photography and documentation. Technical/scientific writing. Must be able to pass all training requirements, including but not limited to first aid and CPR. Additional Requirements for “Type A” Positions: Must be SCUBA certified (NAUI, PADI, etc.) to meet the standards established by the program’s diver certification process (which meets the standards set by the American Academy of Underwater Science). Must be able to complete UH diving certification, which includes meeting the physical, watermanship, academic, and experience requirements. Must be able to complete SCUBA diving advanced open water certification with a minimum of 25 dives and possess good free diving skills.

PHYSICAL/MEDICAL REQUIREMENTS: Excellent physical condition capable of conducting technically complex tasks under challenging field conditions. Must be able to pass a rigorous physical examination required for scientific diving certification and to participate in SCUBA dives in a variety of environments including blue water (for "Type A" position). Must be able to work at sea on small and large vessels for extended periods, including exposure to adverse weather conditions, vessel motion and sunlight. Ability to lift up to fifty (50) pounds of equipment.
SECONDARY QUALIFICATIONS: College level coursework in biology, ocean/earth science, engineering or math. Experience with design and maintenance of relational databases (e.g. Access), GIS software (e.g., ArcGIS), mathematics/statistical/visualization software (e.g., MatLab, R). Experience with fisheries surveys, tagging studies, biological sampling or seafood processing. Ability to identify major commercial fish species in the Pacific region. Experienced with and knowledgeable of specific equipment maintenance procedures such as outboard engine repair, diesel mechanics, automotive repair, maintenance of fishing or sampling gear. Underwater photography/ videography skills. Web site design skills. Scientific publication record.

INQUIRIES: Nicole Wakazuru (808) 956-9465.

APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022 or mail to Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. If you have questions on the application process and/or need assistance, please call (808)956-3100. EEO/AA Employer.

Please apply before: 01/28/2009