The Nature Conservancy is a leading conservation organization working globally to protect ecologically important lands and waters for people and nature. Located 1,000 miles south of Hawai‘i and an untold distance from civilization, Palmyra Atoll is one of the most spectacular marine wilderness areas on Earth. Palmyra is a tiny 680-acre atoll with 480,000 acres of lagoons, coral reefs, and submerged lands. As the only refuge within 450,000 square miles of ocean, this tiny atoll has an ecological “footprint” that far exceeds its borders.

Long recognized as an ideal natural laboratory, Palmyra’s research station and camp facilities supports scientific research by major research organizations. To run the research station we are looking to hire staff on a rotational basis for up to 4 months at a time. Rotations require residence on Palmyra Atoll with no option of leaving until rotation is complete; transportation, room and board provided.

The successful candidate must posses, or be able to obtain, a valid Passport with an expiration date later than your term of employment, proof of current health insurance, proof of a physical examination showing good physical and a current tetanus vaccination. In addition, TNC requires staff to obtain a membership in an Emergency Evacuation Service. More information on these issues can be obtained and it is expected that the successful candidate cover the costs associated with these items.

We are looking to fill the following positions:

**The Boat Captain/Mechanic** is responsible for the maintenance and safe navigation and operation of a 25’ Dive Boat, and maintenance and operation of skiffs with outboard motors. This position spends 50 - 75% time maintaining boating and marine equipment, as well as other duties assigned by the Field Station Manager or Palmyra Program Director.

**The Cook/ Housekeeping Coordinator** is responsible for preparing nutritious meals for a staff of five, and for executing needed maintenance of field station living quarters during the winter rotation. Menu planning and meal preparation will utilize the ample stores already on station as minimal provisioning opportunities exist during the winter rotation. The Coordinator works as a team with the other field station staff on all maintenance projects and field station operations. This full-time position is responsible for preparing meals and coordinating daily use/clean up of the galley by the field station community; baking breads for meals; and doing all laundry (including staff laundry). Additionally, the Coordinator conducts deep cleaning of field station cabins, galley and associated living areas, scuba, kayak snorkel and recreation areas, and maintenance of same (to include but not limited to painting, caulking, rodent and insect control, small appliance repair, screen repair and creating signs ). The Coordinator will maintain a physical and computerized inventory of foodstuffs and ensure smooth transition between winter and spring rotation of galley staff. Will assist with all field station maintenance projects as requested, including rust abatement and painting; and any other duties as assigned by the Field Station Manager or Palmyra Program Deputy Director.

**The Maintenance Technician** works as a team with another Maintenance Technician and together are responsible for all field station and atoll maintenance and repairs during the winter rotation. This full-time position is responsible for upkeep and repairs of all camp facilities including buildings, roads, runway; maintenance of and septic and potable water systems, plumbing and electrical systems; rust abatement; finish carpentry work; painting; pouring and finishing concrete; vehicle maintenance including boats, trucks, & tractor; maintenance and repairs for diesel, gasoline and outboard engines, as well as all motorized and non-motorized equipment and any other duties as assigned by the Field Station Manager or Palmyra Program Deputy Director.
Employees work 6 days per week, in variable weather conditions (hot, humid, wet), at a remote location, on difficult and hazardous terrain and under physically demanding circumstances. These conditions:

- may result in considerable physical exertion and/or muscular strain
- present exposure to petroleum products, paint, solvents, fuels and insecticides
- present frequent possibility of injury
- require ability to lift up to 50 pounds
- require long hours in isolated settings
- requires living with a small community of people 24/7
- all island employees must take turns being on call 48 hour shifts to allow for 24 hours a day emergency coverage
- require to assist with community chores even on days off.

TO APPLY:
Please complete an online application at www.nature.org/careers and upload a resume and cover letter.

Jan S. Eber  
Director of Operations  
The Nature Conservancy  
923 Nuuanu Ave, Honolulu, HI 96817  
Office Ph: 808.587.6269  Fax: 808.535.1513