Job Description

Job Title:  Cultural/Historical Rscr Tech
Job ID:  28472
Project Name:  Pacific Coop Studies Unit
Full/Part Time:  Full-Time
Regular/Temporary:  Regular

MINIMUM MONTHLY SALARY:  $2,320.00 - $3,350.00.

DUTIES:  Provide field support to ensure compliance with Federal, State, and Army laws and regulations governing possible effects of Army activities that may have an impact on historical/cultural resources.  Responsible for locating and obtaining documents in relation to historic and cultural sites as found on Army property.  Assist with equipment and supplies.

PRIMARY QUALIFICATIONS:  EDUCATION:  Bachelor's Degree from an accredited four (4) year college or university in Anthropology, Archaeological/Cultural Resources Management, or related field of study.  EXPERIENCE:  One to three (1-3) years of experience in surveying, monitoring, and/or otherwise managing cultural resources (at least one year of experience must be in Hawaii).  ABIL/KNOW/SKILLS:  Knowledge of Hawaiian archeology and cultural history.  Ability to use altimeter, compass, maps, Geographic Information Systems (GIS), and Global Positioning Systems (GPS).  Computer literate in common word processing, database and spreadsheet programs.  Must possess a valid driver's license.  Well-conditioned backpacker.  U.S. Defense Department Security Services (DSS) Basic Level Security Check.  Applicant selected will be subject to a Government security investigation and must meet eligibility requirements for access to Army Information System (computer access) within twelve (12) months of hire.  PHYSICAL/MEDICAL REQUIREMENTS:  Able to hike up to ten (10) miles per day with backpack weighing forty (40) pounds, and camp in remote and rugged areas for periods of several days.

SECONDARY QUALIFICATIONS:  Experience in a work setting specific to Army lands on Oahu and/or Hawaii Islands.  Knowledge of Department of Defense cultural resources in general and the policy, organizational, and operational contexts within which they are managed.  Skill as a catalyst and motivator to elicit cooperation and compliance actions from diverse individuals and groups.  Knowledge of local, Federal and State lands use and environmental laws.  Demonstrated ability and willingness to make oral and written presentations.  Familiarity with integrative techniques used to inventory, assess, and display cultural resource assets, environmental impacts, and their interrelationships.  Working knowledge of supplies procurement and inventory within Department of Defense.  Experience coordinating a variety of cultural resources program tasks, particularly in a governmental agency setting.
INQURIES: David Cox 656-6601 (Oahu). APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022 or mail to Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. EEO/AA Employer.

Please apply before: 09/10/2008