Job Description

Job Title: JIMAR PIFSC MT Bio Res Tech
Job ID: 28263
Project Name: JIMAR
Full/Part Time: Full-Time
Regular/Temporary: Regular

Job Summary

Regular, Full-Time, RCUH Non-Civil Service position with the School of Ocean and Earth Science and Technology (SOEST), Joint Institute for Marine and Atmospheric Research (JIMAR), located at the National Marine Fisheries Service (NMFS), Honolulu, Hawaii. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, and availability of funds.

Minimum Monthly Salary: $2,024.00. Duties: Responsible for an array of Marine Turtle (MT) data entry and management. Performs daily maintenance of data entry by cataloging samples. As needs exist, programs and downloads data from temperature data loggers. Responsible for cataloging and maintaining necropsy reports. Participates in and oversees the care, feeding, and treatment of captive marine turtles. Assists in training Hawaii Longline Observers and student assistants. Assists in the necropsies of turtles. Prepares marine turtle samples to be sent to collaborating scientists. As needs exist, assists in field research including capturing, measuring, and tagging turtles while snorkeling. As needs exist, prepares and assembles transmitter kits and supplies and records related data. Interacts with the public and responds to sea turtle strandings. Minimum Qualifications: Education: High School Diploma and at least two (2) years of college level coursework in the biological sciences. Experience: One to three (1-3) years of progressively responsible experience in a biological research or related environment. Ability/Know/ Skills: Working knowledge of word processing, spreadsheets and databases. Possess valid driver's license with a good driving record. Ability to swim and snorkel in ocean settings requiring physical exertion. Physical/Medical Requirements: Must be able to lift 40 pounds. Desirable Qualifications: Working knowledge of Microsoft Office Professional (includes Word, Excel, and PowerPoint), Adobe Photoshop, Adobe Acrobat, and WordPerfect. Knowledge of statistics and graphics software programs. Knowledge and experience in working with marine turtles and marine turtle biological data. Familiar with the internal anatomy of vertebrate animals. Ability to bring people together to achieve project goals in a teamwork environment. Ability to operate a small boat with outboard motor. Inquiries: Nicole Wakazuru 956-9465 (Oahu). Application Requirements: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022 or mail to Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. EEO/AA Employer.

Please apply before: 05/12/2008