Job Description

Job Title: International NEPA Project Mgr
Job ID: 28208
Project Name: JIMAR
Full/Part Time: Full-Time
Regular/Temporary: Regular

Job Summary

Regular, Full-Time, RCUH Non-Civil Service position with the Joint Institute for Marine and Atmospheric Research (JIMAR), located at the National Marine Fisheries (NMFS), Pacific Islands Regional Office (PIRO) in Honolulu, Hawaii. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, and availability of funds. Salary: Commensurate with qualifications. Duties: Works with staff of the Pacific Islands Regional Office in the planning, development and production of assigned National Environmental Policy Act (NEPA) projects and documents and related tasks, particularly for international fishery issues and actions. Provides document preparation support for assigned NEPA projects and contribute directly to complying with applicable law in the production of assigned NEPA documents and related work products. Specific tasks may include, but are not limited to, drafting and editing NEPA documents and related products, collecting and presenting information, tracking documents and organizing and maintaining administrative records, responding to comments from the public and government agencies, preparing associated decision and/or briefing documents, and presenting information to the public. Acts as a liaison with communities and other entities as required for public input into NEPA projects and PIRO International Program activities. In coordination with staff of the PIRO International Program, helps develop and monitor regulatory schedules and program activities and keep sponsor informed of important and controversial issues, potential problems, and other items. Minimum Qualifications: Education: Bachelor's Degree from an accredited four (4) year college or university in Natural Resource Management, Project Planning, Environmental Science or a related field. Experience: Five to seven (5-7) years professional experience in natural resource policy and/or management, including: Experience in projects involving NEPA compliance; experience in international aspects of resource management; experience in project management, including project planning and scheduling; experience in conducting public outreach; experience in multi-disciplinary projects; and experience in multi-agency projects. Abil/Know/Skills: Demonstrated knowledge of resource management concepts and methods applicable to fisheries and protected resources, including methods for assessing biological, environmental, and socioeconomic impacts. Familiarity with the various environmental laws, regulations, and Executive Orders that apply to the management and conservation of living marine resources in the western and central Pacific under NMFS authority. These include, but are not limited to, NEPA, the Magnuson-Stevens Fishery Conservation and Management Act, the Endangered Species Act, the Marine Mammal Protection Act, the High Seas Fishing Compliance Act, the Regulatory Flexibility Act, and Executive Order 12866. Familiarity with international agreements for the management of oceanic fishery resources, including the UN Convention on the Law of the Sea, the 1995 implementing agreement for straddling fish stocks and highly migratory fish stocks, and the Convention on the Conservation and Management of Highly Migratory Fish Stocks in the Western and Central Pacific Ocean. Ability to write clearly and concisely with a minimum of editorial supervision, integrate issues, provide concise explanations of data, and assemble and complete records for assignments. Desirable Qualifications: Master's Degree from an
accredited college or university in relevant field. Experience in fisheries management. Experience in protected species management. Experience in NEPA project management. Experience in the preparation of environmental assessments and environmental impact statements under NEPA. Experience related to the development and/or implementation of international fishery agreements. Working knowledge of, or experience with, the work of regional fishery management organizations relevant to the management of living marine resources, including highly migratory species and protected species, in the waters within the authority of the Western and Central Pacific Fisheries Commission. Inquiries: Nicole Wakazuru 956-9465 (Oahu). Application Requirements: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022 or mail to Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. EEO/AA Employer.

Please apply before: 04/25/2008