Job Description

Job Title: PTA Cultural Resources Splst

Job ID: 28152

Project Name: Pacific Coop Studies Unit

Full/Part Time: Full-Time

Regular/Temporary: Regular

Job Summary

Regular, Full-Time, RCUH Non-Civil service position with the Pacific Cooperative Studies Unit (PCSU) performing project tasks on land controlled by U. S. Army Garrison, Hawaii at Pohakuloa Training Area (PTA) on the Island of Hawaii. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, and availability of funds. Minimum Monthly Salary: Commensurate with qualifications. Duties: Serves as PCSU -PTA Cultural Resources Specialist to perform assigned tasks to implement programs developed by the Cultural Resources Manager US Army Hawaii (USARHAW). Becomes familiar with installation plans, undertakings, and cultural studies and inventories. Assists in the development and management of historic inventory and preservation contracts. Minimum Qualifications: Education: Bachelors Degree from an accredited four (4) year college or university in Archaeology or Cultural Resources Management. Experience: One to three (1-3) years of experience in Hawaii and/or the Pacific performing archaeological fieldwork, including pedestrian survey, mapping, minor excavation and testing. Abil/Know/Skills: Knowledge of Hawaiian archaeology and cultural history. Ability to use compass, maps and Global Positioning Systems. Computer literate in Microsoft Office applications, including Word, Access, Excel, PowerPoint and Outlook. Must possess valid drivers license. Additional software knowledge includes familiarity with ArcView GIS software of similar, in addition to basic knowledge of CAD. Physical/Medical Requirements: Works under strenuous and in extreme outdoor conditions. Able to hike up to ten (10) miles per day with backpack weighing forty (40) pounds, and camp in remote and rugged areas for periods of several days. Must be willing to work in subterranean environments. Desirable Qualifications: Education and experience in the cultural and archaeological setting specific to Army lands on Oahu and/or Hawaii islands. Knowledge of Department of Defense cultural resources in general and the policy, organizational, and operational contexts within which they are managed. Knowledge of local, Federal and State lands use and environmental laws. Familiarity with integrative techniques used to inventory, assess, and display cultural resource assets, environmental impacts, and their interrelationships. Advanced experience with Geographic Information Systems (GIS) and Global Positioning Systems (GPS), in addition to advanced knowledge and experience with Microsoft Access database management. Experience performing a variety of cultural resources program tasks, particularly in a governmental agency setting. Inquiries: Julie Taomia 969-3340 (Hawaii). Application Requirements: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on Employment and navigate to Job Announcements/Apply for a Job. However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022 or mail to Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. EEO/AA Employer.

Please apply before: 03/21/2008