SEABIRD HABITAT CONSERVATION PLANNING ASSOCIATE – ID# 27707. Pacific Cooperative Studies Unit. Regular, Full-Time, Limited Term (approximately two (2) years in duration), RCUH Non-Civil Service position with the Pacific Cooperative Studies Unit (PCSU) Kauai Seabird Habitat Conservation Plan project, located on Kaua‘i. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, and availability of funds. **Minimum Monthly Salary Range:** $2,189.00-$3,750.00. **Duties:** Manage, develop, and assist with technical outreach related to seabirds and the Habitat Conservation Plan (HCP). Provide research, writing, and editing for HCP chapters and development of goals and objectives. Produce HCP related letters, mailings, phone and email communications, website updates, and organize/manage project data/information. Assist with coordination and moderation of public and agency meetings. Assist with monitoring of take minimization efforts. Assist with seabird colony surveys and habitat evaluations for mitigation options and with field surveys and seabird rescue as needed. **Minimum Qualifications:** **Education:** Bachelor’s Degree from an accredited four (4) year college or university in Environmental Policy, Biological/Conservation Sciences, or related field. **Experience:** One to three (1-3) years working in the conservation and/or environmental policy field with demonstrated experience with one (1) or more of the following: habitat conservation planning, facilitation, production of environmental documents, or outreach. Research or work experience in the field of Ornithology, seabirds, or conservation planning. **Abil/Know/Skills:** Working knowledge of Habitat Conservation Plans and/or conservation planning. Mastery of the principles of conservation biology and environmental policy/law. Demonstrated skills with document organization, writing, and research. Ability to perform data entry and management using Microsoft Office and other software programs, and preliminary analyses. Must possess a valid driver’s license. **Physical/Medical Requirements:** Requires ability to hike and operate in remote locations. **Desirable Qualifications:** Experience working with conservation planning, Habitat Conservation Plans in Hawaii or on the U.S mainland. Demonstrated skills and experience related to conservation planning and outreach, meeting facilitation, and background in ecology, particularly birds/seabirds. Master’s Degree from an accredited college or university in Conservation Biology, Environmental Policy, Ecology or related field. Experience with website and internet navigation, editing, and use of Geographic Information System (GIS) software (Arcview etc.). Strong public speaking skills. Familiarity with seabird population ecology and conservation threats. **Inquiries:** Andrea Erichsen 346-3489 (Kauai). **Application Requirements:** The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on “Employment” and navigate to “Job Announcements/Apply for a Job.” However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022 or mail to Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. **Closing Date:** December 28, 2007. EEO/AA Employer.