Job Title: Cetacean Program Assistant  
Job ID: 27335  
Project Name: Kewalo Basin MML  
Full/Part Time: Full-Time  
Regular/Temporary: Regular  
Please apply before: 07/08/2007

Job Summary

Regular, Full-Time, RCUH Non-Civil Service position with The Dolphin Institute (TDI) located in Honolulu, Hawaii. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, and availability of funds.

Minimum Monthly Salary: $2,024.00.

Duties:
- Assists Principal Investigator (PI) and Associate Director in management of education programs at TDI.
- May give lectures or short presentations on whales and dolphins to elementary and secondary school students and visitors.
- Assists in managing research database, including processing of research photographs of whales.
- Assists in administrative functions in support of education and research functions.
- Assists in collection of data as required.

Minimum Qualifications:

Education:
- Bachelors Degree from an accredited four (4) year college or university.

Experience:
- One to three (1-3) years of experience as a research assistant to field or laboratory research projects.

Abil/Know/Skills:
- Familiarity with basic concepts in animal behavior.
- Basic knowledge of whales and dolphins of Hawaii.
- Proficiency in using Macintosh and PC platforms.
- Skills in Microsoft Office applications and Photoshop.
- Must be able to pass a post offer criminal background check.

Physical/Medical Requirements:
- Must be able to lift thirty (30) pounds.

Desirable Qualifications:
- Proficiency in the use of digital still and video cameras.
- Familiarity with Federal and State agencies concerned with marine mammal management and protection.
- Experience in office administration.
➢ One to three (1-3) years of experience as a research assistant to field or laboratory research projects dealing with animal behavior, preferably cetacean behavior.

Inquiries:
Dr. Adam Pack 679-3690 (Oahu).

Application Requirements:
The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on Employment and navigate to Job Announcements/Apply for a Job. However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022 or mail to Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date.

EEO/AA Employer.