Job Title: Weed Risk Assessment Specialist  
Job ID: 27244
Project Name: Pacific Coop Studies Unit  
Full/Part Time: Full-Time
Regular/Temporary: Regular
Closing Date: 05/30/2007

Job Summary

Regular, Full-Time, Limited Term of one (1) year (with possible extension), RCUH Non-Civil Service position with the Pacific Cooperative Studies Unit (PCSU), Hawaii Invasive Species Council project, located in Honolulu, Hawaii. Continuation of employment is dependent upon program/operational needs, satisfactory work performance and availability of funds.

Minimum Monthly Salary:  
$2,320.00-$4,118.00.

Duties:

➢ Systematically screens species requested by cooperating partners using the Weed Risk Assessment protocol developed by the University of Hawaii.
➢ Updates the current database for screened species. Occasionally supervises volunteers.

Minimum Qualifications:

Education:

➢ Bachelors Degree from an accredited four (4) year college or university. At least one (1) year of course work in the Natural Sciences (e.g. plant taxonomy or equivalent).

Experience:

➢ One to three (1-3) years of experience in botanical activities relating to agriculture or natural ecosystems.

Abil/Know/Skills:

➢ Knowledge of plant life history, electronic, and traditional reference acquisition.
➢ Ability to understand and carry out oral and written instructions.
➢ Ability to use a computer.
➢ Skilled in Excel or Access and reference materials as well.

Desirable Qualifications:

➢ Bachelors Degree from an accredited four (4) year college or university in Botany, Environmental Studies or related field.
➢ Experience in research or similar detail oriented work.
➢ Experience with PC databases (such as Access or Paradox), and spreadsheets (such as Excel).

Inquiries:
Chris Buddenhagen 587-4154 (Oahu).

Application Requirements:
The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on Employment and navigate to Job Announcements/Apply for a Job. However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022 or mail to Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. EEO/AA Employer.