This is NOT the official posting. For the official posting see the RCUH Careers Website: http://www.hear.org/announcements/jobresources.htm (Search for Job ID# 27201)

Job Title: Environmental Outreach Specialist
Job ID: 27201
Project Name: Pacific Coop Studies Unit
Full/Part Time: Full-Time
Regular/Temporary: Regular
Closing Date: 05/25/2007

Job Summary

Regular, Full-Time, RCUH Non-Civil Service position with the Pacific Cooperative Studies Unit (PCSU) on the Island of Oahu. Continuation is dependent upon program/operational needs, satisfactory work performance, and availability of funds.

Minimum Monthly Salary:
Commensurate w/qualifications.

Duties:
- Initiate, plan, develop and implement an environmental education program for Oahu Army Training Ranges including briefing military and non-military personnel on weed spread and endangered species issues.
- Coordinate volunteer projects, education talks and seminars for schools and community programs, and develop outreach materials.
- Participate in resource management activities such as rare species and native habitat monitoring and protection.

Minimum Qualifications:
Education:
- Bachelors Degree from an accredited four (4) year college or university in the Natural or Social Science field.

Experience:
- One to three (1-3) years of experience with environmental education and public outreach coordinating in Hawaii.

Abil/Know/Skills:
- Knowledge of Hawaiian natural resources processes and cultural history in Hawaii.
- Working knowledge of word processing and desktop publishing software including PowerPoint and Excel.
- Ability to effectively communicate both orally and in writing.
- Must possess a valid Drivers License.
- Ability to initiate, plan, coordinate, and implement environmental education briefings for military and non-military personnel working on Oahu Army Training Ranges.
- Must be able to pass a post offer criminal background check.
- Must be able to acquire American Red Cross Standard First Aid certification within six (6) months of hire and complete a basic helicopter safety course within twelve (12) months of hire.
**Desirable Qualifications:**
- Familiarity with Department of the Army natural resources programs in general, and the policy and organizational contexts within which they are managed.
- Familiarity with federally listed plants and animals from Oahu Army Training Areas and the training lands themselves.
- Specialized experience in working with government land based agencies, community groups.
- Specialized experience working independently to accomplish a major project.
- Experience in working on resource conservation projects in Hawaii.
- Ability to efficiently operate Microsoft Word, website and pamphlet design software.

**Inquiries:**
Susan Ching Harbin 656-7641 (Oahu).

**Application Requirements:**
The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on Employment and navigate to Job Announcements/Apply for a Job. However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022 or mail to Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. EEO/AA Employer.